

# DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 25 March 2013  
at Davenham Methodist Church Hall  
Public Open Forum 7.15 p.m.  
Council Meeting 7.30 p.m.**

**Present:** Cllr Sellers (Chairman)  
Cllr Armstrong (Vice-Chairman)  
Cllr Ravenscroft  
Cllr Robinson  
Cllr Wilson  
Cllr Wood

Mrs N Clarke (minute taker)  
1 member of the public

**Apologies:** Cllr Duff  
Mr P Sanders (Clerk of the Council)

## **Public Open Forum**

None from the public present.

Cllr Wilson read a report from PCSO K Stock: There have been 8 incidents reported in the past month made up of 2 burglaries, 1 theft from a motor vehicle, 1 road traffic collision, 1 theft from Spar, 1 suspicious person and one arrest for possession of cannabis. 3 people have been arrested for one burglary and 1 person arrested for shoplifting. PCSO Stock will be using the SID (speed measuring device) in Davenham and has invited Councillors to assist. Cllr Wilson confirmed that she will be attending.

## **130325.1 Apologies and Declarations of Interest**

Apologies were received from Cllr Duff.

## **130325.2 Approval of Minutes**

a. The Chairman informed the Council that due to a failure to display the public agenda prior to the meeting, no resolutions can be made. However, it was agreed to work through the agenda with actions to be resolved at the meeting of 29 April 2013.

The Council noted the minutes of Part A and Part B of the Parish Council meeting held on 25 February 2013.

b. The Clerk's report to members was circulated prior to the meeting. Points to note are as follows and where appropriate have been included in the main minutes. Cllr Robinson



asked that it be noted that the surfacing under the picnic tables has not been completed due to adverse weather.

### **130325.3 Finance and Administration**

a. A full Finance report will be given at the next meeting. Payments to be confirmed at next meeting:-

- Clerk's March salary - £555.83
- Clerk £496 (back pay and Honorarium)
- British Legion (hire of hall) £20.00
- Suddenstrike (catching moles) £214.20
- Play Inspection and Maintenance Services (Laburnum & Butchers Stile, plaque & gate repair) £114.00
- Mrs N Clarke (minute taking 5 hours) £42.75

b. Committee and Working Group structure. This matter is deferred until 29 April 2013 meeting.

c. PCSO renewal contract. Further to a discussion with Inspector Snedell, the Chairman confirmed the requests for regular reports has been agreed and that Cllr. Sellers will sign the contract as per delegated responsibility agreed from the last meeting.

d. Grants from Ward Members. The Chairman reminded members that Cllr Sinar and Cllr Watson have approved grants of £1,000 and £1,500 respectively from their Ward Members budget for Council projects. Completed forms will be brought to the next meeting for signature.

### **130325.4 Planning and Highway Matters**

a. Applications received for Consultation - Land adjacent to 51a Church Street, erection of two dwellings.

b. CWAC Planning Decisions

- 13/00241/FUL 47 Church Street - granted; 13/00440/FUL 70 Hartford Road - granted; 13/00408/FUL 169 Hartford Road - granted.
- Land at junction of Davenham Bypass and London Road. The Council note that they are unable to challenge the decision but could challenge accuracy of the decision. Cllr Wood suggested that the site plan is inaccurate. It was agreed to summarise the outcome for the newsletter and web site. Cllr Wood will make an informal approach to the CWAC Planning Officer.
- 12/04986/FUL Green Lane development (36 Houses). The Council noted the response from Steve Robinson, CWAC, regarding the procedural matter allowing voting twice. The Chairman reported that Cllr Watson has asked for the matter to be taken to the Full Council. The Council agreed that a summary of the response should be included on the Parish Council web site and included in the newsletter
- Westerleigh - The application was withdrawn from Strategic Planning on 21 March 2013 as CWAC failed to publish a Public Notice. The application will be heard at Strategic Planning on 18 April 2013. Cllr Wood to attend and speak against the application.

c. Neighbourhood Plan Working Group. A successful meeting was held with ~~20-30~~ <sup>28</sup> public attendees. Notes of the meeting and actions required will be circulated by each stream lead.



d. HS2 Update - The consultation on compensation is open until 29 April 2013. There will be public consultations on the suggested route through the year. It is suggested the HS2 web site is monitored for information.

### 130325.5 Playing Fields, Pathways and Gardens

a. Cllr Robinson reported that no further action has been taken by the Laburnum Playing Field Special Projects Group.

b. Cllr Wilson reported on quotes received for grass cutting. It was agreed to remain with the current provider until a formal decision can be made at a future meeting.

The general maintenance quotations varied enormously and it was suggested that the group review the specification and re-issue the tender. An update will be provided for the next meeting.

Cllr Wilson reported on a meeting with Streetscene who have agreed to replace 2 seats in the village garden and will spruce up other seats in the village.

Cllr Ravenscroft had a meeting with Old Vicarage Tree Surgery and agreed on work to take place on trees at the village garden. The Tree surgeon will contact CWAC to request removal of trees. A notice will be placed on the notice board to let residents know of the proposed works. The quote of £600 ex VAT will be discussed at the next meeting.

c. No further progress has been made on "Possessory Title" claims. This will be deferred to the next meeting.

d. No progress has been made on hedging/fencing. Aw states work remain/continue to be a concern on the path.

e. Cllr Wood commented on the state of the village notice board posts and suggested this ought to be looked at in the near future with the possibility of increasing the notice area to deal with Neighbourhood plan issues.

### 130325.6 Correspondence

1. Notices received from a resident.
2. Applications received for vacancy.
3. Traffic notice from CWAC Highways.

### 130325.7 To consider any other urgent matters to be brought to the attention of the Council.

Cllr Wood reported that he has been approached about the possibility of a youth group starting up in the village.

### 130325.8 Confirmation of Date of Next Meeting - Monday 29 April 2013.

### 130325.9 This section of the meeting closed at 8.45 p.m.

### 130325.10 The meeting moved to Part B

*J. Wilson* 29/4/13

Signed / Dated

Chairman of the Council