

# Davenham Parish Council

**Minutes of Davenham Parish Council Meeting held on 26<sup>th</sup> February 2018**  
**Held at Davenham Methodist Church Hall.**  
**Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm**

<b>Present:</b>	Cllr. Cooper, Cllr. Hudson, Cllr. Mattinson, Cllr. Ravenscroft, Cllr. Ryder, Cllr. Watson (Chair), Vicky Stock (clerk), 0 members of the public, Cllr. Gaynor Sinar (CWAC).
<b>Apologies:</b>	Cllr. Peel (work), Cllr. Salt (illness), Cllr. Helen Weltman (CWAC)
<b>1. Public Session</b>	<p>Cllr. Watson opened the meeting.</p> <p>Cllr. Watson spoke of the extremely sad news that Cllr. Arthur Wood had recently passed away and what a huge loss this would be to the Parish Council.</p> <p>Arthur had served on the Parish Council for more than 40 years and was dedicated to working for the good of Davenham. As well as serving our Parish Council, Arthur was a Parish Councillor for our neighbouring Parish of Moulton and had worked for both communities as an elected member of the former Vale Royal Council. He was instrumental in the campaign for the Davenham bypass and worked tirelessly over the years on all other aspects of community life.</p> <p>Arthur will leave a huge void in the council with all the expertise and knowledge he acquired over his many years of service and will be sadly missed by us all personally, as well as professionally.</p> <p>Cllr. Ravenscroft also spoke a few words and expressed how much Arthur would be missed and how Arthur's commitment and passion for the village meant that he had been instrumental in many successful projects over the 45 years that he had known him.</p> <p>Out of respect a minutes silence was held for Cllr. Arthur Wood.</p>
<b>2. PCSO/Police Update</b>	<p><b><u>PCSO update from PCSO Beth George</u></b></p> <p>I'm pleased to report that the village has been very quiet in relation to reports of crime and ASB.</p> <p>Burglary – 0  ASB – 0  Theft – 2 drive offs from the Garage. We have ongoing enquiries into these.</p> <p>I attended Davenham Playgroup at The Methodist Church at the start of the month, where I took items of uniform for the children to try on and the police vehicle for them to sit in. This went down well with the children and I received positive feedback from Rachel and Sarah who organise the Monday group.</p> <p><b><u>Priorities –</u></b></p> <p>My focus for the village has been speed enforcement. Following complaints from local residents I have conducted speed surveys on Church Street and Hartford Road.</p> <p>These require two people to conduct. I have been at the locations at various times with my colleagues, including PC Mair.</p> <p>The results from the surveys are sent to the roads policing team and vehicles travelling over the speed limit have been sent advisory letters.</p> <p>This will be a continued focus of mine and I will be at different locations in the village.</p>
<b>3. Apologies for Absence and Declaration of Interests</b>	<p>Apologies for absence – as above.</p> <p>Declaration of Interest – Cllr Mattinson (Expenses)</p>
<b>4. Minutes</b>	
<b>4.a. Approval of Minutes</b>	It was <b>RESOLVED</b> to approve the Parish Council Meeting Minutes of the previous meeting held on 29 <sup>th</sup> January 2018. Proposed by Cllr. Watson, Seconded Cllr. Mattinson. All in favour.
<b>4.b. Recap and Update of actions from previous minutes</b>	Action list up-to-date.

# Davenham Parish Council

## 5. Finance

### 5.a. To approve the Financial Report as circulated and to consider/approve Monies for Payment

It was **RESOLVED** to approve the Financial Report and monies for payment. Proposed by Cllr. Cooper. Seconded by Cllr. Hudson. All in favour.

#### FINANCIAL REPORT Monday 26<sup>th</sup> February 2018

#### AGENDA ITEM 7a

#### Bank Balances

Reconciled Bank Balance as at 31<sup>st</sup> January - **£39,500.21** in credit.

#### Receipts for February 2018

No receipts

#### Payments for Approval February 2018

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
26/02/18	Vicky Stock	Clerk Salary for February 2018	100345	835.35	0	835.35
26/02/18	HMRC	Final Clerk Tax, Ni to end of Feb 2018	100341	57.80	0	57.80
26/02/18	Vicky Stock	Clerk Expenses for February 2018	100342	58.28	1.25	59.53
26/02/18	Scottish Power	Electricity for Xmas Lighting	100343	45.96	2.30	48.26
26/02/18	Katie Mattinson	Expenses for Field In Trust Awards Evening for Cllr. Mattinson and Cllr. Salt	100344	130.00	0	130.00
<b>TOTAL EXPENDITURE February 2018</b>						<b>£1,130.94</b>

### 5.b. To approve the Risk Assessment for Davenham Parish Council

Councillors reviewed the Risk Assessment. It was **RESOLVED** to approve the Risk Assessment of the parish council. Proposed by Cllr. Watson. Seconded by Cllr. Ravenscroft. All in favour.

## 6. Planning and Highways Matters

### 6.a. Review details of Planning Applications received for consultation.

a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
1.	<b>17/03462/FUL</b>	Extension and alterations to existing house, demolition of existing outbuildings to facilitate construction of new garage and garden room, erection of new boundary fencing.	513 London Road Davenham Northwich Cheshire CW9 8NA	19 <sup>th</sup> February 2018 (Concerns raised)
2.	<b>18/00456/CAT</b>	Leyland Cypress (H1) - remove due to unattractive feature in conservation area. Replant with native hedge planting together with 23No Pyrus Calleryana Chanticleer trees spaced equally along hedge planting.	Land To The Rear of 28 Church Street Davenham Northwich	7 <sup>th</sup> March 2018 (no objections)
3.	<b>18/00481/FUL</b>	Single storey rear extension, internal alterations, alterations to existing windows/doors and provision of a new roof light within the existing roof	65 Hartford Road Davenham Northwich CW9 8JE	2 <sup>nd</sup> March 2018 (no objections)

# Davenham Parish Council

<b>6.b. Notification of CWAC Planning Decisions</b>	b) CWAC Planning Decisions:				
	Item No.	Application No	Proposal	Location	Decision
	1.	<b>17/04843/FUL</b>	Two storey side and rear extension	652 London Road Davenham Northwich Cheshire CW9 8LG	<b>Approval</b>
	2.	<b>17/05372/FUL</b>	Single storey rear extension	14 Fulton Grove Davenham Northwich Cheshire CW9 8NJ	<b>Approval</b>
	3.	<b>17/05275/FUL</b>	Two-storey side extension and single-storey rear extension	161 Hartford Road Davenham Northwich Cheshire CW9 8JP	<b>Approval</b>
<b>6.c. Update on Community Building</b>	The first session with key users of a potential village hall will be held on 8 <sup>th</sup> March at Davenham Primary School and these users have been notified. Cllr. Ryder would like as many councillors to attend as possible. A public session will be held at a later date.				
<b>7. Parish Council Managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden</b>					
<b>7.a. To receive an update from the Village Gardener</b>	No update received from the Village Gardener.				
<b>7.b. To discuss any further maintenance required to any village assets</b>	<p>None at present.</p> <p>Dog poo a huge problem at present on Laburnum. We have signs up but are being ignored. The Pink Poo Group have asked if they could put some posters on the field which councillors are happy for them to do but would like to see the poster for approval first.</p> <p>Cllr. Watson will put together a response for the Cheshire West Consultation PSPO which may give more powers to deal with dog fouling.<b>AP1</b></p>				
<b>7.c. To advise the council on the date for Davenham Carnival</b>	The date for the carnival this year will be Saturday 9 <sup>th</sup> June 2018.				
<b>7.d. To discuss progress of the Memorial Gate (Laburnum Road)</b>	<p>The bricks have been delayed by a couple of weeks. Cllr. Watson will speak to North Valley Forge and the Cricket Club regarding this.</p> <p>Cllr. Wood's daughter has been in touch to request we have some inscription on the gates as a memorial to Arthur as he designed the gates. She would also like to be involved in some way too. Councillors felt this was a fitting tribute. Cllr. Watson will speak to North Valley Forge and the Trustees regarding this.</p> <p>Once the gates are complete it was thought that an opening ceremony would be fitting with Arthur's family attending and officially opening the gates.</p> <p>The clerk is looking into applying for some S106 towards the cost of the building work.</p>				
<b>7.e. Village Garden Trees</b>	Cllr. Watson has arranged to meet with the Cricket Club and Oddfellows and will report back. The Ash Tree on Laburnum will also be looked at again.				
<b>7.f. To receive an update from Cllr. Salt and Cllr. Mattinson on the recent Fields In</b>	Cllr. Mattinson said that although we didn't win an award during the evening the event was very useful. Cllr. Mattinson and Cllr. Salt gained many contacts and advice on Butcher's Stile (Friends of Groups, Play area people, grant information). Fields in Trust can also help out with grants and point us in the right direction. It was felt that the event was well worth attending on getting different ideas on parks.				

# Davenham Parish Council

<b>Trust Awards</b>	
<b>8. Christmas Light Switch-on Thursday 7<sup>th</sup> December 2017</b>	
<b>8.a. To discuss how the event went/discuss any amendment for December 2018</b>	<p>The PA system unfortunately wasn't loud enough probably due to the PA being wireless with the weather being bad. It was discussed that a PA system will need to be hired for future events and to look into this nearer the time. To be considered later in the year.</p> <p>A new tree is to be planted in the village garden in the hope that in the future this will become a permanent Christmas Tree. Another tree has also been donated so Cllr. Ravencroft will plant that also.</p> <p>Details regarding the lights etc will be looked at again nearer the time.</p>
<b>9. To update the council on the clerk vacancy</b>	
<b>9.a. Agree advertisement etc</b>	6 candidates were interviewed and a new clerk, has been appointment and will hopefully be able to start w/c 5 <sup>th</sup> March. The current clerk will handover when the start date has been confirmed.
<b>10. To receive reports from Councillors on any external meetings of relevance to the council</b>	
<b>11.a Brief update on any meetings attended.</b>	None
<b>12. Urgent Matters</b>	
<b>12.a. Urgent Matters brought to councils attention.</b>	None
<b>13. Date of next meeting</b>	Monday 26 <sup>th</sup> March 2018.

The Meeting closed at 8.31pm.