

Davenham Parish Council

Minutes of Davenham Parish Council Meeting held 14th March 2022
Public Open Forum & Council Meeting 7.15pm
Davenham British Legion

Present:	Cllr Ryder (Chair), Cllr Tutt (Vice-Chair), Cllr Ravenscroft, Cllr Spare, Cllr lee, Cllr Powell, Cllr Wood, Cllr Hudson Elaine Hamlett (clerk),																																																																																					
1. Public Session	Public session – No public attended																																																																																					
2. PCSO Report	No report																																																																																					
3. Apologies for Absence and Declaration of Interests	No Apologies No Declarations of interest																																																																																					
4. Approval of Minutes	It was RESOLVED to approve the Parish Council Meeting Minutes from 21 st February 2022 Motion Proposed by Cllr Tutt, seconded by Cllr Ryder, all agreed.																																																																																					
4.b. Recap and Update of actions from previous minutes	Action list: All actions completed from last meeting																																																																																					
5. Finance and Administration	<p>Reconciled Bank Balance 28/2/2022 £ 36072.95 in credit.</p> <p>INCOME</p> <table border="1" style="width: 100%; border-collapse: collapse; background-color: #ffff00;"> <thead> <tr> <th>DATE</th> <th>FROM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>February</td> <td>National Lottery</td> <td>Grant Award</td> <td>£8300.00</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>DATE</th> <th>PAYEE</th> <th>DETAILS</th> <th>Transaction Ref</th> <th>NET £</th> <th>VAT £</th> <th>GROSS £</th> </tr> </thead> <tbody> <tr> <td>23/02/22</td> <td>Event Insurance</td> <td>Jubilee Event Insurance</td> <td></td> <td>521.00</td> <td></td> <td>521.00</td> </tr> <tr> <td>28/2/22</td> <td>Ruth Wood</td> <td>Repay for Time Capsule</td> <td></td> <td>40.99</td> <td></td> <td>40.99</td> </tr> <tr> <td>28/02/22</td> <td>Natural Bag Co</td> <td>Jute bags for Jubilee</td> <td>14579</td> <td>289.95</td> <td>57.99</td> <td>347.94</td> </tr> <tr> <td>31/02/2022</td> <td>HSBC</td> <td>Bank Charges</td> <td></td> <td>8.00</td> <td></td> <td>8.00</td> </tr> <tr> <td>14/03/2022</td> <td>Quay Payroll</td> <td>Feb Payroll</td> <td>SI-80</td> <td>12.45</td> <td></td> <td>12.45</td> </tr> <tr> <td>14/03/2022</td> <td>HMRC</td> <td>Feb-Mar PAYE</td> <td></td> <td>314.17</td> <td></td> <td>314.17</td> </tr> <tr> <td>14/03/2022</td> <td>E Hamlett</td> <td>Clerk Salary March</td> <td></td> <td>872.07</td> <td></td> <td>872.07</td> </tr> <tr> <td style="color: red;">Awaited</td> <td style="color: red;">Pentagon</td> <td style="color: red;">Part 3 of Invoice 8106 £9010.80 to be agreed</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>6/3/22</td> <td>Ionos</td> <td>Website</td> <td></td> <td>3.60</td> <td></td> <td>3.60</td> </tr> <tr> <td colspan="6">TOTAL EXPENDITURE to 14th March 2022</td> <td>£2120.22</td> </tr> </tbody> </table> <p>Payment s agreed for Pentagon to be paid once signed off by Chair Motion agreed Proposed by Cllr Ryder, seconded by Cllr Wood, all agreed. Payment agreed for Clerks Salary NALC pay rise/PAYE 21/22 to be paid before end of this financial year once received from payroll Motion agreed Proposed by Cllr Ryder, seconded by CllrTutt, all agreed.</p>	DATE	FROM	DETAILS	AMOUNT	February	National Lottery	Grant Award	£8300.00	DATE	PAYEE	DETAILS	Transaction Ref	NET £	VAT £	GROSS £	23/02/22	Event Insurance	Jubilee Event Insurance		521.00		521.00	28/2/22	Ruth Wood	Repay for Time Capsule		40.99		40.99	28/02/22	Natural Bag Co	Jute bags for Jubilee	14579	289.95	57.99	347.94	31/02/2022	HSBC	Bank Charges		8.00		8.00	14/03/2022	Quay Payroll	Feb Payroll	SI-80	12.45		12.45	14/03/2022	HMRC	Feb-Mar PAYE		314.17		314.17	14/03/2022	E Hamlett	Clerk Salary March		872.07		872.07	Awaited	Pentagon	Part 3 of Invoice 8106 £9010.80 to be agreed					6/3/22	Ionos	Website		3.60		3.60	TOTAL EXPENDITURE to 14th March 2022						£2120.22
DATE	FROM	DETAILS	AMOUNT																																																																																			
February	National Lottery	Grant Award	£8300.00																																																																																			
DATE	PAYEE	DETAILS	Transaction Ref	NET £	VAT £	GROSS £																																																																																
23/02/22	Event Insurance	Jubilee Event Insurance		521.00		521.00																																																																																
28/2/22	Ruth Wood	Repay for Time Capsule		40.99		40.99																																																																																
28/02/22	Natural Bag Co	Jute bags for Jubilee	14579	289.95	57.99	347.94																																																																																
31/02/2022	HSBC	Bank Charges		8.00		8.00																																																																																
14/03/2022	Quay Payroll	Feb Payroll	SI-80	12.45		12.45																																																																																
14/03/2022	HMRC	Feb-Mar PAYE		314.17		314.17																																																																																
14/03/2022	E Hamlett	Clerk Salary March		872.07		872.07																																																																																
Awaited	Pentagon	Part 3 of Invoice 8106 £9010.80 to be agreed																																																																																				
6/3/22	Ionos	Website		3.60		3.60																																																																																
TOTAL EXPENDITURE to 14th March 2022						£2120.22																																																																																
5a FINANCE	Finance Report Expenditure for March approved Motion Proposed by Tutt, seconded by Cllr Ryder, all agreed.																																																																																					
5b BUDGET	Budget Update: Motion Proposed by Cllr Tutt, seconded by Cllr Spare, all agreed Final Budget and all updates to next financial year to be agreed at April DPC Meeting																																																																																					

Davenham Parish Council

5c ADMIN	<p>Administration</p> <p>Neighbourhood Plan: Cllr Hudson and Cllr Spare to update by September 22</p> <p>Parson Court: To be added to next Agenda once budgets approved for next financial year</p> <p>Quadriga: To be added to next Agenda once budgets approved for next financial year</p> <p>DJFC: Ongoing talks regarding their options for funding</p> <p>Ginnel Gate Church Street: Further advice to be sought on possible solution from CWAC. To be added to next Agenda once budgets approved for next financial year.</p> <p>Village Gardener: An email to be sent in the first instance to ask if he wishes to continue with his contract. If no response a formal letter to be sent.</p> <p>HS2 update:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th colspan="2" style="text-align: center;">DPC - HS2 - 2022 Timeline of events /activity</th> </tr> </thead> <tbody> <tr> <td style="width: 20%;">24th January</td> <td>Letter received from HS2 team enclosing brochure & document guide to Environmental Statement plus USB providing access to 20+ maps and documents</td> </tr> <tr> <td>26th January</td> <td>Undated USB received</td> </tr> <tr> <td>27th January</td> <td>HS2 update from project team providing links to the Environment bill for phase 2b including time line for public response Confirming that they had written direct to residents whose land or properties could be directly impacted Giving advance note of public briefings via the web Details of HS2 helpdesk telephone no & email address provided Above published on DPC & DL FB page, DPC web page and email distribution</td> </tr> <tr> <td>16th Feb</td> <td>HS2 advise DPC of Public briefings via webinar</td> </tr> <tr> <td>17th Feb</td> <td>Details of Public briefings webinars published on the DPC and Davenham Life Facebook page plus via email distribution</td> </tr> <tr> <td>21st Feb</td> <td>Pack handed to Mark Powell (MP)</td> </tr> <tr> <td>28th Feb</td> <td>MP provides initial update to all PCs</td> </tr> <tr> <td>9th March</td> <td>MP call to Allison & Jonathan HS2 team to arrange online briefing with PC</td> </tr> <tr> <td>10th March</td> <td>Update to Parish Council Sub Committee</td> </tr> <tr> <td>10th March</td> <td>Updated provided on DPC & Davenham Life Facebook and DPC Web site re cut-off date for public responses HS2 Help desk number & email provided for direct contact</td> </tr> <tr> <td>12th March</td> <td>Email to project team enclosing DOPC response to 2017 consultation paper, Re our environmental & heritage concerns, to be discussed on our call of the 21st March</td> </tr> <tr> <td>21st March</td> <td>Zoom call for Councillors and HS2 reps. Meeting details circulated once completed</td> </tr> </tbody> </table> <p>NALC Pay Rise 2021/2022 Instructions from the National Association of Local Councils have sent through the agreed rates now payable to all staff employed. The rate increases the Clerks hourly rate by 22p and is backdated to April 2021 and is payable in this financial year. This payment to be calculated by Payroll and sent out to be incorporated in this financial year Motion Proposed by Cllr Ryder, seconded by Cllr Tutt, all agreed</p>	DPC - HS2 - 2022 Timeline of events /activity		24th January	Letter received from HS2 team enclosing brochure & document guide to Environmental Statement plus USB providing access to 20+ maps and documents	26th January	Undated USB received	27th January	HS2 update from project team providing links to the Environment bill for phase 2b including time line for public response Confirming that they had written direct to residents whose land or properties could be directly impacted Giving advance note of public briefings via the web Details of HS2 helpdesk telephone no & email address provided Above published on DPC & DL FB page, DPC web page and email distribution	16th Feb	HS2 advise DPC of Public briefings via webinar	17th Feb	Details of Public briefings webinars published on the DPC and Davenham Life Facebook page plus via email distribution	21st Feb	Pack handed to Mark Powell (MP)	28th Feb	MP provides initial update to all PCs	9th March	MP call to Allison & Jonathan HS2 team to arrange online briefing with PC	10th March	Update to Parish Council Sub Committee	10th March	Updated provided on DPC & Davenham Life Facebook and DPC Web site re cut-off date for public responses HS2 Help desk number & email provided for direct contact	12th March	Email to project team enclosing DOPC response to 2017 consultation paper, Re our environmental & heritage concerns, to be discussed on our call of the 21st March	21st March	Zoom call for Councillors and HS2 reps. Meeting details circulated once completed
DPC - HS2 - 2022 Timeline of events /activity																											
24th January	Letter received from HS2 team enclosing brochure & document guide to Environmental Statement plus USB providing access to 20+ maps and documents																										
26th January	Undated USB received																										
27th January	HS2 update from project team providing links to the Environment bill for phase 2b including time line for public response Confirming that they had written direct to residents whose land or properties could be directly impacted Giving advance note of public briefings via the web Details of HS2 helpdesk telephone no & email address provided Above published on DPC & DL FB page, DPC web page and email distribution																										
16th Feb	HS2 advise DPC of Public briefings via webinar																										
17th Feb	Details of Public briefings webinars published on the DPC and Davenham Life Facebook page plus via email distribution																										
21st Feb	Pack handed to Mark Powell (MP)																										
28th Feb	MP provides initial update to all PCs																										
9th March	MP call to Allison & Jonathan HS2 team to arrange online briefing with PC																										
10th March	Update to Parish Council Sub Committee																										
10th March	Updated provided on DPC & Davenham Life Facebook and DPC Web site re cut-off date for public responses HS2 Help desk number & email provided for direct contact																										
12th March	Email to project team enclosing DOPC response to 2017 consultation paper, Re our environmental & heritage concerns, to be discussed on our call of the 21st March																										
21st March	Zoom call for Councillors and HS2 reps. Meeting details circulated once completed																										

6a Planning				
6a) Applications Received for Consultation:				
Item No.	Application No	Proposal	Location	Comments by:
1	22/00320/FUL	New and replacement pitched roof to porch and garage. Single storey rear extension and first floor side extension over garage and utility, new rear patio and retaining wall. Reconfiguration of door and window openings to home office and new utility and replacement of all existing windows, doors, fascias, soffits and bargeboards.	43 Grovemount Davenham Northwich Cheshire CW9 8LY	15 th March 2022
2.	22/00373/FUL	Proposed two storey side extension, single storey rear extension and loft conversion with rear dormer windows. Driveway extended to create additional parking.	2 Eaton Lane Davenham Northwich Cheshire CW9 8JL	21 st March 2022
3.	22/00558/TPO	T4 Oak tree at front of property - Prune back the lower overhanging branches. G3 Trees at	The Old Rectory Church Street	22 nd March 2022

Davenham Parish Council

		rear of property - Removed fully as these trees are embedded on a stem embankment neighbouring the farmers field south of the property.	Davenham Northwich Cheshire CW9 8NF
--	--	---	--

6b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1	21/00936	First floor extension and single rear extension	53 Jack Lane Davenham CW9 8LF	Awaited
2	21/00924/S73	Removal of condition 4 (removal of permitted development) on Planning permission 20/02868/FUL	513 London Road Davenham CW9 8NA	Awaited
3	21/00972/FUL	Single Storey front extension, first floor and single storey rear extension	67 Mere Bank Davenham CW9 8NB	Awaited
4	21/01046/FUL	Replacement of first floor flat roof with pitched roof, addition of porch and pitched roof to bay window to front elevation and render finish to existing walls.	5 Green Avenue Davenham CW9 8HZ	Awaited
5	21/01310/FUL	Demo of existing conservatory and erection of single storey rear/side extension	19 Hartford Road, Davenham, CW9 8JA	AWAITED
6	21/01442/FUL	installation of external wall insulation	39 Jack Lane Davenham Northwich Cheshire CW9 8LF	AWAITED
7	21/01535/FUL	Two storey side extension	650 London Road Davenham Northwich Cheshire CW9 8LG	AWAITED
8	21/01536/FUL	Two storey and single storey side extension and alteration to existing front bay window with new porch	53 Hartford Road Davenham Northwich Cheshire CW9 8JE	AWAITED
9	21/01778/FUL	Demolition of existing summerhouse, erection of single storey rear extension and garden studio	125 Hartford Road, Davenham, CW9 8JF	AWAITED
10	21/01902/FU	Two storey side extension with internal alterations.	628 London Road Davenham Northwich Cheshire CW9 8LG	AWAITED
11	21/01905/FUL	Proposed stables	The Paddocks 413A London Road Davenham Northwich Cheshire CW9 8HN	AWAITED
12	21/01997/FUL	Replace the existing conservatory roof to match the existing tiles on the house	13 Hartford Road Davenham Northwich Cheshire CW9 8JA	AWAITED
13	21/01583/FUL	Oak framed tiled car port to side	19A Fountain Lane Davenham Northwich Cheshire CW9 8LT	AWAITED
14	21/01895/FUL	Conversion of agricultural building to offices and retrospective permission for the conversion of a former agricultural building to workshop	Land At Brook House Farm King Street Rudheath Northwich CW9 7SF	AWAITED
15	21/02164/FUL	New marina building containing a bar/restaurant, commercial unit, office unit, laundry block and associated services. New visitor car park and associated landscaping.	Park Farm Marina Davenham Road Rudheath Northwich CW9 7RY	AWAITED
16	21/02505/FUL	Demolition of existing garage, erection of single storey side/rear extension	39 Grovemount, Davenham CW9 8LY	AWAITED
17	21/02535/FUL	Reection of a partly glazed retractable awning to provide all-weather shelter to the existing forecourt seating area	Turturici 9-13 Church Street Davenham	AWAITED
18	21/02108/FUL	First floor extension to side and rear	1 Fairholme Road, Davenham CW9 8LD	AWAITED
19	21/02676/FUL	First floor side and single storey rear extension with balcony above	403 London Road Davenham Northwich Cheshire CW9 8HN	11 th August 2021
20	21/02831/LD	Continued use of the land and buildings as a commercial yard and storage facility Reference	Davenham Fisheries Depot, Shipbrook Road Davenham Northwich CW9 8NG	2 nd September 2021

Davenham Parish Council

21	21/03132/FUL	Demolition of existing side extension, erection of storey side extension and single detached garage	16 Green Lane Davenham Northwich CW9 8HT	9 th September 2021
22	21/03156/FUL	Demolition of existing single storey garage, WC, store, utility, sunroom and link corridor. Erection of part single and part two storey side extension together with internal alterations and replacement of rear flat roof with a pitched roof with velux windows	Branksome 40 Jack Lane Davenham Northwich CW9 8LF	15 th September 2021
23	21/02788/FU	Bay window on front ground floor elevation (Brick to match existing, tiled roof above bay, white upvc windows to match existing)	92 Mount Pleasant Road Davenham Northwich Cheshire CW9 8JQ	15 th September 2021
24	21/03378/LBC	Conversion of barn to residential dwelling with single storey extension and associated removal of various outbuildings and garden hacienda-style structure and erection of new timber framed garaging and enhanced landscaping treatment	Mount Pleasant 73 Hartford Road Davenham Northwich Cheshire CW9 8JE	4 th October 2021
25	21/03636/FUL	Detached double garage	513 London Road Davenham Northwich Cheshire CW9 8NA	18 TH October 2021
26	21/03683/S73	Variation of condition 6, 9 and 10 of appeal reference APP/z0645/v/01/000273 (Application reference 4/34566 - Use of rock salt caverns for waste disposal purposes, extension of existing warehouse, erection of new offices, surfacing of yard and installation of weighbridge), to extend the life of the facility by 20 years	Winsford Rock Salt Mine Jack Lane Bostock Winsford CW10 9JQ	26 th October 2021
27	21/03779/LBC	Demolition of existing annexe and erection of two storey extension and internal and external alterations to the fabric of the building	Mount Pleasant 73 Hartford Road Davenham Northwich Cheshire CW9 8JE	1 st November 2021
28	21/03778/FUL	Demolition of existing annexe and erection of two storey extension and internal and external alterations to the fabric of the building	Mount Pleasant 73 Hartford Road Davenham Northwich Cheshire CW9 8JE	1 st November 2021
29	21/03918/FUL	Portal framed agricultural shed	Land Adjacent 51A Church Street Davenham Northwich	8 th November 2021
30	21/04007/REM	Erection of 4 detached dwellings with associated garages, new vehicular access, removal of existing outbuildings and landscaping treatment	Land At Hartford Road Davenham Northwich	17 th November 2021
31	21/04110/FUL	Erection of children's residential climbing frame (Retrospective)	10 Bell Crescent Davenham Northwich CW9 8GD	26 th November 2021
32	21/04529/FUL	Erection of rear detached garden room and decked area	Dunsdale 476 London Road Davenham Northwich CW9 8HW	2 nd January 2022
33	21/04368/FUL	Erection of a double garage and dropped kerb to access existing driveway	562 London Road Davenham Northwich Cheshire CW9 8LR	2 nd January 2022
34	21/04621/FUL	First floor rear extension, single storey rear extension, alterations to drive	26 Mere Bank Davenham Northwich Cheshire CW9 8NL	11 th January 2022
35	22/00223/FUL	Removal of existing conservatory and erection of single storey rear extension. Alterations to front elevation doors and windows arrangement and partial external render to front elevation.	110 Mount Pleasant Road Davenham Northwich Cheshire CW9 8JH	4 th March 2022
	22/00485/TPO	Proposal: Oak (T1) - 30% reduction	1 Rookery Gardens Davenham Northwich Cheshire CW9 8HG	6 th March 2022
Discussions with County Councillors ongoing regarding lack of feedback on planning applications submitted				

Davenham Parish Council

<p>6d.</p> <p>6e</p> <p>7. To receive updates on PC Managed Assets and related Projects</p>	<p>Paving: On going</p> <p>Village Traffic Improvement: Still awaiting feedback from CWAC. Cllr Lee to contact Gerry Gibb direct to get some answers and a way forward.</p> <p>Laburnum Field: Fields in Trust sign to be repaired and re-instated. The ongoing issues with agreements for the Residents, Bowling Club and DJFC will now be finalised and agreements signed once a meeting has been arranged. Agreements to be signed by the Bpwlng Club and DJFC and the information passed to the Residents Association.</p> <p>Butchers Stile: A snagging list to be arranged for any problems with the new play area and equipment. A few problems with the height difference around the mosaic to be sorted. Once all done the work will be signed off by the Chair and the final invoice paid. As agreed above..</p> <p>DCC – Cllr Powell and Cllr Ryder met with DCC representatives to discuss the new lease and to move forward on its completion. They confirmed their intention to stand the costs of the new lease but were concerned that clause 4 had reappeared in the new lease when it was removed back in 2014. This would be addressed with the Solicitor. Final checks with the Fields in Trust status to ensure the new lease did not compromise the status.</p> <p>Village Garden: Phase one was underway and the bin had been removed by CWAC to enable the Noticeboard to be re-positioned next week. Benches had been ordered and agreement for installation now agreed. A planting plan was awaited from Marianne and costings sought for the plants. Next meeting of the Village Garden Focus Group was 23/3/22 6pm at the Oddfellows Quotes to be sought for the tree stumps to be removed. It was agreed that this could go ahead once email agreement on final decision of quite to ensure a speedy action which will be needed to continue with Phase 1. Motion Proposed by Cllr Ryder, seconded by Cllr Tutt, all agreed</p> <p>Tree Project Planting of 350 trees arranged for Tuesday 15th March. This was planned alongside Woodland Trust volunteers.</p> <p>Platinum Jubilee Village Celebration: As agreed at the last meeting now confirmed</p> <ul style="list-style-type: none"> • Jute bags purchased and a price of £5 per bag set • Best dressed House agreed £50 prize • Best dressed person £25 prize agreed Motions Proposed by Cllr Ryder seconded by Cllr Tutt, all agreed • We would seek a written purpose from DRBL Social Club regarding the use of any donation from the event and how it would benefit the community and the club. • Stall holders agreed • The beacon would be purchased by The Bulls Head and the ceremony would take place in their car park on 2nd June from 8.15pm. PCSO to be asked to help monitor parking during the ceremony • The donation to the Primary School for the water feature to be arranged as agreed at last meeting • Next meeting 28th March 2022 6pm at RBLSC <p>Pride of Davenham Awards To be added to next Agenda and advertised in next newsletter.</p>
<p>8.To receive reports from Councillors on any external meetings of relevance to the Council</p>	<p>None</p>
<p>9. Urgent Matters</p>	<p>None</p>
<p>10. Date of next meeting</p>	<p>To note date of next meeting: Davenham Parish Council Meeting 11th April 2022 at 6.30pm at Davenham British Legion</p>
<p>11. Closure of Public Meeting</p>	<p>21.08 pm</p>

Part B Confidential Matters

Meeting held on 14/03/2022

