

Davenham Parish Council

Minutes of Davenham Parish Council Meeting held 20th June 2022 Public Open Forum & Council Meeting 7.15pm Davenham British Legion

Present:	Cllr Ryder (Chair), Cllr Tutt (Vice-Chair), Cllr Ravenscroft, Cllr Spare, Cllr Wood, Cllr Hudson Elaine Hamlett (clerk)																																																																																																											
1. Public Session	Public session – No public attended																																																																																																											
2. PCSO Report	No Report received Verbal information received from PCSO Robertson that some ASB occurred at Laburnum and was being investigated.																																																																																																											
3. Apologies for Absence and Declaration of Interests	Cllr Powell Cllr lee, The owner of The Bulls Head donated 5 cases of Prosecco – one bottle per volunteer for all their hard work on Jubilee day and the clearing of the field. All Clean Team given a bottle and some left for the DRBLSC and any Cllr who wished one.																																																																																																											
4. Approval of Minutes	It was RESOLVED to approve the Parish Council Meeting Minutes from 16 th May ACM Motion proposed by Cllr Ravenscroft, seconded by Cllr Spare all agreed APM minutes 16 th May 2022 Motion Proposed by Cllr Wood, seconded by Cllr Spare, all agreed.																																																																																																											
4.b. Recap and Update of actions from previous minutes	Action list: No Actions from last meeting																																																																																																											
5. Finance and Administration	<p>Bank Balances Reconciled Bank Balance 31/5/2022 £46117.35</p> <p>INCOME</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>DATE</th> <th>FROM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>06/06/22</td> <td>Jubilee Various</td> <td>Stall Fees/Advertising (Online Payment)</td> <td>390.00</td> </tr> <tr> <td>06/06/22</td> <td>Jubilee Various</td> <td>Stalls/Gate/Bags/Manual Tickets (Cash) Chqs</td> <td>1551.30 201.00</td> </tr> <tr> <td>07/06/22</td> <td>Members Budget</td> <td>Funding for Jubilee</td> <td>4000.00</td> </tr> <tr> <td>16/06/22</td> <td>Rotary</td> <td>Jubilee Gate (Rotary Club Card Payments)</td> <td>486.00</td> </tr> <tr> <td>16/06/22</td> <td>Ticket Master</td> <td>Jubilee Ticket Sales</td> <td>3385.00</td> </tr> <tr> <td>16/06/22</td> <td>Bulls Head</td> <td>15% Bar Sales</td> <td>817.88</td> </tr> <tr> <td>Awaited</td> <td>MEMarquees</td> <td>Refund for Jubilee Marquees</td> <td>1035.10</td> </tr> </tbody> </table> <p>MAY/JUNE 2022</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>DATE</th> <th>PAYEE</th> <th>DETAILS</th> <th>Transaction Ref</th> <th>NET £</th> <th>VAT £</th> <th>GROSS £</th> </tr> </thead> <tbody> <tr> <td>21/5/22</td> <td>HSBC</td> <td>Bank Charges</td> <td>DD</td> <td>8.00</td> <td></td> <td>8.00</td> </tr> <tr> <td>21/05/22</td> <td>Ionos</td> <td>Website</td> <td>DD</td> <td>3.00</td> <td>.60</td> <td>3.60</td> </tr> <tr> <td>31/05/22</td> <td>Cestrian Loos</td> <td>Jubilee Toilets x 5</td> <td>244</td> <td>455.00</td> <td>91.00</td> <td>546.00</td> </tr> <tr> <td>10/06/22</td> <td>HMRC</td> <td>PAYE May-June</td> <td></td> <td>325.49</td> <td></td> <td>325.49</td> </tr> <tr> <td>10/06/22</td> <td>Simon Roberts</td> <td>Jubilee Programme</td> <td>22-056</td> <td>190.00</td> <td></td> <td>190.00</td> </tr> <tr> <td>10/06/22</td> <td>JDH Auditor</td> <td>21/22 Audit fees</td> <td>4272</td> <td>326.25</td> <td>65.25</td> <td>391.50</td> </tr> <tr> <td>10/06/22</td> <td>Cestrian Loos</td> <td>Extra Jubilee Loos x 7</td> <td>245</td> <td>585.00</td> <td>117.00</td> <td>702.00</td> </tr> <tr> <td>10/06/22</td> <td>Quay Payroll</td> <td>Payroll</td> <td>SI-109</td> <td>12.75</td> <td></td> <td>12.75</td> </tr> <tr> <td>10/06/22</td> <td>Gary Jones</td> <td>Village Gardener Apr/May</td> <td></td> <td>326.00</td> <td></td> <td>326.00</td> </tr> </tbody> </table>						DATE	FROM	DETAILS	AMOUNT	06/06/22	Jubilee Various	Stall Fees/Advertising (Online Payment)	390.00	06/06/22	Jubilee Various	Stalls/Gate/Bags/Manual Tickets (Cash) Chqs	1551.30 201.00	07/06/22	Members Budget	Funding for Jubilee	4000.00	16/06/22	Rotary	Jubilee Gate (Rotary Club Card Payments)	486.00	16/06/22	Ticket Master	Jubilee Ticket Sales	3385.00	16/06/22	Bulls Head	15% Bar Sales	817.88	Awaited	MEMarquees	Refund for Jubilee Marquees	1035.10	DATE	PAYEE	DETAILS	Transaction Ref	NET £	VAT £	GROSS £	21/5/22	HSBC	Bank Charges	DD	8.00		8.00	21/05/22	Ionos	Website	DD	3.00	.60	3.60	31/05/22	Cestrian Loos	Jubilee Toilets x 5	244	455.00	91.00	546.00	10/06/22	HMRC	PAYE May-June		325.49		325.49	10/06/22	Simon Roberts	Jubilee Programme	22-056	190.00		190.00	10/06/22	JDH Auditor	21/22 Audit fees	4272	326.25	65.25	391.50	10/06/22	Cestrian Loos	Extra Jubilee Loos x 7	245	585.00	117.00	702.00	10/06/22	Quay Payroll	Payroll	SI-109	12.75		12.75	10/06/22	Gary Jones	Village Gardener Apr/May		326.00		326.00
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10/06/22	Scouts	Bedding Plants	05/22	50.00		50.00
10/06/22	E Hamlett	Clerks Salary June		884.27		884.27
10/06/22	Rubberlegs	Inflatable Slide	090128	140.00		140.00
10/06/22	Bailey Audios	Jubilee Sound Engineer	101426	2135.40	427.08	2562.48
20/06/22	Cheshire Community Action	22/23 Subs		50.00		50.00
20/06/22	E Hamlett	Mileage for Auditors =2 x 54 (108miles x45p Davenham-Wrexham)		48.60		48.60
20/06/22	Lawtons	14830 Laburnum Bark	14830	500.00	100.00	600.00
20/06/22	Riverside Organic	PJ Volunteer Exps		23.50		23.50
20/06/22	Lawtons	14848 Village Garden	14848	73.50	14.70	88.20
20/06/22	M Oboye	Village garden tree cut	0017	420.00		420.00
TOTAL EXPENDITURE to 20th June 2022						£7707.39

<p>5a FINANCE</p> <p>5b BUDGET</p> <p>5c ADMIN</p> <p>6a Planning</p>	<p>Finance Report Expenditure for June approved Payment for CCTV to be paid when completed and invoiced <i>Motion</i> Proposed by Cllr Spare, seconded by Cllr Ravenscroft, all agreed.</p> <p>Budget Update: Motion Proposed by Cllr Tutt, seconded by Cllr Spare, all agreed</p> <p>Administration</p> <ul style="list-style-type: none"> Audit 21/22: Internal Audit conclusion read to all Councillors and a copy sent prior to meeting. Motion: To approve conclusion proposed by Cllr Ryder, seconded by Cllr Wood. All Agreed. To be sent to External Auditor with relevant paperwork. Clerks Contract. To be extended to 24 hours per week to cover the work expected. Motion proposed Cllr Ryder, seconded Cllr Wood all agreed. Letter of confirmation to be sent by Cllr Ryder. Newsletter: To be concluded for print by 11th July 2022 and ready for print and distribution by end of July.
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6a) Applications Received for Consultation:				
Item No.	Application No	Proposal	Location	Comments by:
1	22/01898/CA	Proposal: 12x Holly trees - Reduce height by 2m.	36B Church Street Davenham Northwich Cheshire CW9 8NF	18 th June 2022
2.	22/01573/LBC	Conversion of agricultural building to offices	Land At Brook House Farm King Street Rudheath Northwich CW9 7SF	26 th June 2022
3.	22/01624/FUL	Partial demolition of existing bungalow, erection of new single storey side	34A Church Street Davenham	28 th June 2022

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		extension and new front porch. Replace existing roof to annexe and bungalow to include two rooflights, reconfiguration of existing openings and replacement of all windows and doors. Provision for Solar PV on roof. Enclosure of existing carport. New carport and summerhouse.	Northwich Cheshire CW9 8NF	
4.	22/01698/FUL	Two storey front and side extension, single storey rear extension, alterations to side windows, rear external refurbishment and alterations.	553 London Road Davenham Northwich Cheshire CW9 8LN	29 th June 2022
5.	22/01776/PIP	Permission in principle application for the development of 5 dwellings	Davenham Fisheries Depot Shipbrook Road Davenham Northwich CW9 8NG	4 th July 2022

6b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
	22/01399/CAT	2 Cherry group (G1) Reduce regrowth height by 3 m and prune to balance Cherry(T2) reduce height by 3 m and prune	19 Church Street, Davenham CW9 8NE	12 th May 2022
	22/01086/FUL	Single storey side orangery and elevational and roof material changes to existing	The Lodge Manor Lane Davenham Northwich Cheshire CW9 7SB	17 th May 2022
	22/01269/FUL	Addition of windows to front, two storey side extension and single storey side extension	40B Church Street Davenham Northwich Cheshire CW9 8NF	31 st May 2022
	22/01600/CAT	1 x Sycamore - Fell to ground level due to close proximity to telegraph pole and interference with BT wires	10 Church Street Davenham Northwich Cheshire CW9 8NE	2 nd June 2022
	22/00797/CAT	Various works on various trees including felling.	40B Church Street Davenham Northwich Cheshire CW9 8NF	6 th April 2022
	22/00730/FUL	First floor rear/side extension	23 Green Avenue Davenham Northwich Cheshire CW9 8HZ	13 th April 2022
	22/00994/FUL	Erection of free standing storage outbuilding	Vale Royal Crematorium Shurlach Lane Davenham Northwich CW9 8RP	1 st May 2022
	22/00916/LBC	Taking down of parts of brick boundary wall that are unsafe and re-building off new concrete foundation.	Whatcroft Hall Whatcroft Hall Lane Davenham Northwich CW9 7SQ	1 st May 2022

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<p>6d.</p> <p>6e</p> <p>7. To receive updates on PC Managed Assets and related Projects</p>	<p>Paving: On going</p> <p>Village Traffic Improvement: Line Marking have started but unfortunately from an old plan. The new plan has been confirmed with CWAC. Cllrs Tutt and Lee to walk the sites to confirm work to be done.</p> <p>Laburnum Field: Repairs as advised by ROSPA has been completed Complaint from Mr Gilling has been addressed. <i>Cllr Tutt to contact Mr Gilling.</i> PCSO has been involved with ASBO and will continue to monitor and work with local shops to prohibit sales of glass bottles to minors. It was agreed to look at installing a further waste bin at the Premier shop <i>Clerk to contact Salty Steine for advice.</i> Photos requested from those who find the glass smashed so they can be passed to PSCO.</p> <p>Butchers Stile: CCTV was due to be installed this week. DJFC have requested permission to upgrade pitch. A full contractor report is requested before permission is granted. DCC Lease renewal: Solicitors to send to DCC solicitors for signing. Lawtons to be asked to repair fences around field where necessary. <i>Cllr Tutt to contact Lawtons</i></p> <p>Village Garden: Trees have been cropped back to prevent the problem of pigeon waste being deposited on benches and Public House beer garden. Lawtons to collect black tubs for future use in Village Garden.</p> <p>Platinum Jubilee Village Celebration: Agreed a huge success. Cllr Ravenscroft said that this was one of the best organised events he had seen in his years as Councillor. He thanked all concerned for their excellent efforts and management of such a large-scale event. Cllr Ryder seconded his comments.</p>
<p>8.To receive reports from Councillors on any external meetings of relevance to the Council</p>	<p>Meeting with Stephen Heggerty regarding the conclusion of the Platinum Jubilee event. He was very interested to work with DPC again and congratulated them on the professionalism of the management of the event. HS2 meeting to be attended by Cllr Powell and feed back to be given to next DPC meeting. Gas Storage Meeting – Cllr Spare to attend and respond back to DPC Minosis Meeting: Cllrs ask to attend if they wished. This would include a tour of the underground storage facilities at Winsford.</p>
<p>9. Urgent Matters</p>	<p>Funding: Cllr Wood has highlight several funding opportunities which will be looked into by Cllr Wood and the Clerk before next meeting. <i>Add to next Agenda</i></p>
<p>10. Date of next meeting</p>	
	<p>To note date of next meeting: Davenham Parish Council Meeting 18th July 2022 at 7.15 pm at Davenham British Legion</p>
<p>11. Closure of Public Meeting</p>	<p>20.30 pm</p>

