

# Davenham Parish Council

**Minutes of Davenham Parish Council Meeting held 5<sup>th</sup> September 2022**  
**Public Open Forum & Council Meeting 7.15pm**  
**Davenham British Legion**

<b>Present:</b>	Cllr Ryder (Chair), Cllr Tutt (Vice-Chair), Cllr Ravenscroft, Cllr Spare, Cllr Wood, Cllr Powell Cllr lee, Cllr Hudson  Elaine Hamlett (clerk)																																																																													
<b>1. Public Session</b>	<p><b>Public session – No public attended</b></p> <p>Davenham Junior Football Club Representatives: DJFC came to ask for permission to commence work on the Butchers Stile Football Pitch. This work would be undertaken and funded by DJFC. The work would commence with rotovation and levelling of the field and then seeding with superior quality grass seed. This work will support almost 300 children from the village to play football on the pitch. Once the work is complete and the seed on, the pitch will be fenced off for 5-6 weeks but probably not used for football until after Christmas. The present drainage system will be unaffected and only enhanced by the new rotovated soil and seeding. All Health and Safety will be managed by DJFC. The request was proposed by Cllr Ryder and Seconded by Cllr Hudson, 1 abstention from Cllr Ravenscroft then all other Cllrs agreed. The work will commence on Thursday 8th September 2022. Further discussion would take place at the next meeting with regard to storage for the DJFC.</p>																																																																													
<b>2. PCSO Report</b>	No Report received																																																																													
<b>3. Apologies for Absence and Declaration of Interests</b>	No Apologies  No Declarations of interest																																																																													
<b>4. Approval of Minutes</b>	It was <b>RESOLVED</b> to approve the Parish Council Meeting Minutes from 20 <sup>th</sup> July 2022 <b>Motion</b> proposed by Cllr Ryder, seconded by Cllr Wood all agreed																																																																													
<b>4.b. Recap and Update of actions from previous minutes</b>	Action list: Actions not completed would be added to next Action List																																																																													
<b>5. Finance and Administration</b>	<p><b>Bank Balances</b> Reconciled Bank Balance 31/7/2022 £ 37526.91</p> <p>INCOME</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th style="width: 15%;">DATE</th> <th style="width: 15%;">FROM</th> <th style="width: 50%;">DETAILS</th> <th style="width: 15%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>August</td> <td>CWT</td> <td>Tree Maintenance money</td> <td style="text-align: right;">440.00</td> </tr> <tr> <td>August</td> <td>Bostock PC</td> <td>DPC payment to cover PAYE for Clerk Services</td> <td style="text-align: right;">682.91</td> </tr> <tr> <td>Awaited</td> <td>ME Marquees</td> <td>Refund for Jubilee Marquees</td> <td style="text-align: right;">1035.10 (tbc)</td> </tr> </tbody> </table> <p>AUG/SEPT 2022</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">MONTH</th> <th style="width: 15%;">PAYEE</th> <th style="width: 25%;">DETAILS</th> <th style="width: 10%;">Transaction Ref</th> <th style="width: 10%;">NET £</th> <th style="width: 10%;">VAT £</th> <th style="width: 10%;">GROSS £</th> </tr> </thead> <tbody> <tr> <td>AUGUST</td> <td>HMRC</td> <td>PAYE-to 5/9/22</td> <td></td> <td style="text-align: right;">512.53</td> <td></td> <td style="text-align: right;">512.53</td> </tr> <tr> <td>AUGUST</td> <td>Fields In Trust</td> <td>Deed of Dedication Fee</td> <td>Invoice8410</td> <td style="text-align: right;">450.00</td> <td style="text-align: right;">90.00</td> <td style="text-align: right;">540.00</td> </tr> <tr> <td>AUGUST</td> <td>M Powell</td> <td>Petitioning Fee</td> <td></td> <td style="text-align: right;">20.00</td> <td></td> <td style="text-align: right;">20.00</td> </tr> <tr> <td>AUGUST</td> <td>Quay Payroll</td> <td>Payroll Fees</td> <td>Invoice SI-128</td> <td style="text-align: right;">12.75</td> <td></td> <td style="text-align: right;">12.75</td> </tr> <tr> <td>AUGUST</td> <td>Lawtons</td> <td>Grass Cuts</td> <td>Invoice 14880</td> <td style="text-align: right;">520.00</td> <td style="text-align: right;">104.00</td> <td style="text-align: right;">624.00</td> </tr> <tr> <td>AUGUST</td> <td>Simon Roberts</td> <td>Newsletter</td> <td>Invoice 22-129</td> <td style="text-align: right;">564.00</td> <td></td> <td style="text-align: right;">564.00</td> </tr> <tr> <td>AUGUST</td> <td>Paul Lee</td> <td>Plants</td> <td>Waitrose</td> <td style="text-align: right;">74.41</td> <td></td> <td style="text-align: right;">74.41</td> </tr> </tbody> </table>						DATE	FROM	DETAILS	AMOUNT	August	CWT	Tree Maintenance money	440.00	August	Bostock PC	DPC payment to cover PAYE for Clerk Services	682.91	Awaited	ME Marquees	Refund for Jubilee Marquees	1035.10 (tbc)	MONTH	PAYEE	DETAILS	Transaction Ref	NET £	VAT £	GROSS £	AUGUST	HMRC	PAYE-to 5/9/22		512.53		512.53	AUGUST	Fields In Trust	Deed of Dedication Fee	Invoice8410	450.00	90.00	540.00	AUGUST	M Powell	Petitioning Fee		20.00		20.00	AUGUST	Quay Payroll	Payroll Fees	Invoice SI-128	12.75		12.75	AUGUST	Lawtons	Grass Cuts	Invoice 14880	520.00	104.00	624.00	AUGUST	Simon Roberts	Newsletter	Invoice 22-129	564.00		564.00	AUGUST	Paul Lee	Plants	Waitrose	74.41		74.41
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AUGUST	BPC Clerk (EWH)	6 mth (41hrs) Fees		388.94		388.94
AUGUST	DRBLSC	Room Hire to July 22		175.00		175.00
SEPT						
05/09/2022	Quay Payroll	PAYE inc BPC	SI-143	25.50		25.50
05/09/2022	E Hamlett	DPC Clerk Sept Pay		1064.01		1064.01
05/09/2022	HSBC	Bank Charges	DD	8.00		8.00
05/09/2022	Ionos	Website	DD	3.00	.60	3.60
05/09/2022	G Jones	Village Gardener August		110.00		110.00
05/09/2022	Lawtons	Invoice 14895		620.00	124.00	744.00
<b>TOTAL EXPENDITURE to Sept 5<sup>th</sup> 2022</b>						<b>£4866.74</b>

5a FINANCE	<p><b>Finance Report Expenditure for August/Sept approved</b>  <i>Motion</i> Proposed by Cllr Wood, seconded by Cllr Powell, all agreed.</p>
5b BUDGET	<p><b>Main Budget Update: <i>Motion</i></b> Proposed by Cllr Wood, seconded by Cllr Ryder, all agreed</p>
5c ADMIN	<p><b>Administration</b></p> <ul style="list-style-type: none"> <li>• Deed of Dedication: This was to be signed and returned to FiT as the deeds for the field had been updated into DPC name and this required a new DoD. Cllrs Ryder and Tutt signed and witnessed by Cllr Wood.</li> <li>• Funding Bids: Members Budget was to be applied for to cover the cost of a new village sign.</li> <li>• Remembrance Parade: Planning was well underway and it had been agreed to host the parade from 10.30 and a service at the War Memorial from 10.45am on Sunday 13<sup>th</sup> November 2022. DRBL will order wreaths as requested. Next focus group meeting 17<sup>th</sup> October 2022 at 5.30 pm</li> <li>• Christmas Market and Tree Lighting: Positive feedback from residents and businesses to this event and no negatives about using the main road to host the stalls for the market. Both Village pubs will be involved and a meeting with Stephen Heggerty to be arranged to discuss further actions. Next focus group meeting 6pm 12/9/22</li> </ul>
6a Planning	

<b>6a) Applications Received for Consultation:</b>				
Item No.	Application No	Proposal	Location	Comments by:
1	Proposal: 22/02956/CAT	Sweet Horse Chestnut showing clear signs of both canker bleeding along with leaf blotch to be removed. Hollies and Damsons in front of property, which have had major ivy growth removed to have the dead limbs removed to allow new growth.	17 Church Street Davenham Northwich Cheshire CW9 8NE	2 <sup>nd</sup> September 2022

<b>6b) CWAC Planning Decisions:</b>				
Item No.	Application No	Proposal	Location	Decision
1	22/01399/CAT	2 Cherry group (G1) Reduce regrowth height by 3 m and prune to balance Cherry(T2) reduce height by 3 m and prune	19 Church Street, Davenham CW9 8NE	12 <sup>th</sup> May 2022

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2	22/01086/FUL	Single storey side orangery and elevational and roof material changes to existing	The Lodge Manor Lane Davenham Northwich Cheshire CW9 7SB	17 <sup>th</sup> May 2022
3	22/01269/FUL	Addition of windows to front, two storey side extension and single storey side extension	40B Church Street Davenham Northwich Cheshire CW9 8NF	31 <sup>st</sup> May 2022
4	22/01600/CAT	1 x Sycamore - Fell to ground level due to close proximity to telegraph pole and interference with BT wires	10 Church Street Davenham Northwich Cheshire CW9 8NE	2 <sup>nd</sup> June 2022
5	22/00797/CAT	Various works on various trees including felling.	40B Church Street Davenham Northwich Cheshire CW9 8NF	6 <sup>th</sup> April 2022
6	22/00730/FUL	First floor rear/side extension	23 Green Avenue Davenham Northwich Cheshire CW9 8HZ	13 <sup>th</sup> April 2022
7	22/00994/FUL	Erection of free standing storage outbuilding	Vale Royal Crematorium Shurlach Lane Davenham Northwich CW9 8RP	1 <sup>st</sup> May 2022
8	22/00916/LBC	Taking down of parts of brick boundary wall that are unsafe and re-building off new concrete foundation.	Whatcroft Hall Whatcroft Hall Lane Davenham Northwich CW9 7SQ	1 <sup>st</sup> May 2022
10	22/01898/CA	Proposal: 12x Holly trees - Reduce height by 2m.	36B Church Street Davenham Northwich Cheshire CW9 8NF	18 <sup>th</sup> June 2022
11	22/01573/LBC	Conversion of agricultural building to offices	Land At Brook House Farm King Street Rudheath Northwich CW9 7SF	26 <sup>th</sup> June 2022
12	22/01624/FUL	Partial demolition of existing bungalow, erection of new single storey side extension and new front porch. Replace existing roof to annexe and bungalow to include two rooflights, reconfiguration of existing openings and replacement of all windows and doors. Provision for Solar PV on roof. Enclosure of existing carport. New carport and summerhouse.	34A Church Street Davenham Northwich Cheshire CW9 8NF	28 <sup>th</sup> June 2022
13	22/01698/FUL	Two storey front and side extension, single storey rear extension, alterations to side windows, rear external refurbishment and alterations.	553 London Road Davenham Northwich Cheshire CW9 8LN	29 <sup>th</sup> June 2022
14	22/01776/PIP	Permission in principle application for the development of 5 dwellings	Davenham Fisheries Depot Shipbrook Road Davenham Northwich CW9 8NG	4 <sup>th</sup> July 2022
15	22/02410/AGR	Erection of steel portal framed general storage building Reference	Davenham Nurseries London Road Davenham Northwich Cheshire CW9 8LL	3 <sup>rd</sup> August 2022
16	22/02653/CAT	1x Beech at rear of property - Request for a 25% reduction	528 London Road Davenham Northwich Cheshire CW9 8LZ	10 August 2022

**Planning for the Nursery/Farm building had still not been received from CWAC but Cllr Spare could check it on the Website.**

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<p><b>6d.</b></p> <p><b>6e</b></p> <p><b>6f</b></p> <p><b>6g</b></p> <p><b>7. To receive updates on PC Managed Assets and related Projects</b></p>	<p><b>Paving:</b> On going</p> <p><b>Village Traffic Improvement:</b> All updates from Cllr Lee to say all road markings were now complete in the village. Speed Gun activity was still ongoing with Cllrs Lee and Tutt along with the PCSO. Cllr Lee was in talks with Highways Ian Rutherford concerning the new smiling face signs.</p> <p>HyNet: Drop in sessions are being organised for anyone to attend on 14<sup>th</sup> September at Moulton. Cllrs Powell, Lee and Spare are hoping to attend.</p> <p>HS2: DPC are still awaiting a response to its petition submission.</p> <p><b>Laburnum Field:</b> ASB has been reported again and passed to the PCSO to pursue. Several reports of excessive litter and youths in large numbers late at night. CCTV has been suggested and will be discussed at a later date and how this could be funded.</p> <p><b>Butchers Stile:</b> CCTV still proving successful in reducing ASB. DJFC as discussed earlier on the agenda.</p> <p><b>DCC Lease:</b> Cllr Ryder reported that a final meeting was to be arranged to conclude the new lease which has been re-written.</p> <p><b>Village Garden:</b> Problems with recurring bird dropping on the benches. Village gardener to cut back a few branches to reduce this. Work on the gardens was now necessary and the Gardener was to be contacted to do this. A focus group meeting was arranged for 12<sup>th</sup> September 2022 at 7 pm to discuss phase two and the possibility of installing a tap in the garden for future watering needs. This could be done by following the services maps produced by Marianne previously.</p>
<p><b>8.To receive reports from Councillors on any external meetings of relevance to the Council</b></p>	<p>Cllr Lee reported on his discussion concerning the Britain in Bloom Awards and how DPC could join them and to look at funding from BiB. This would be added to the next agenda for further discussion.</p>
<p><b>9. Urgent Matters</b></p>	<p>Cllr Ravenscroft lodged his disapproval of the Davenham and Bostock Parish Council name once Governance was agreed later this year. He said he wanted it to remain the same and just add 'to include Bostock and Whatcroft' . The Clerk has passed this information onto the CWAC Councillor Watson.</p>
<p><b>10. Date of next meeting</b></p>	
	<p><b>To note date of next meeting:</b> Davenham Parish Council Meeting 19<sup>th</sup> September 2022 at 7.15 pm at Davenham British Legion</p>
<p><b>11. Closure of Public Meeting</b></p>	<p>21.05pm</p>

Part B Confidential Matters