

## DAVENHAM & BOSTOCK PARISH COUNCIL

Dear Councillor,

You are requested to attend the **ANNUAL COUNCIL MEETING** of Davenham & Bostock Parish Council which will be held on **Monday 15th May 2022**. This meeting will be held at Davenham Royal British Legion Social Club. This will commence once the Annual Parish Meeting has finished.

Except for matters declared as urgent, business decisions cannot be made on items which are not included on the Agenda.

Elaine Hamlett  
Clerk to Davenham Parish Council

### AGENDA

- 1. Apologies for Absence and Declarations of Interest**
  - a) To receive Apologies for Absence (recording reasons for absence) and Declarations of Interest
- 2. To appoint the Chair for 2023/24 and to receive the Chair's Declaration of Acceptance of Office.**
- 3. To appoint the Vice-Chair for 2023/24 and to receive the Vice-Chair's Declaration of Acceptance of Office.**
- 4. Approval of Minutes from ACM & APM 16<sup>th</sup> May 2022**
  - a) To review and approve the Minutes of the previous Annual Parish Council Meetings (sent out as pre-read to Councillors in advance).
  - b) To review and approve Minutes of 17<sup>th</sup> April 2023
  - c) Recap and update on actions from previous Minutes.
- 5.a Finance**
  - a) To approve the Financial Report and Payments
  - b) Audit revision – For Comment and Approval of Auditor Reports for Davenham and Bostock Parish Council - pre Merger
  - c) Budget Update & Approval
- 5.b Administration**
  - a) Bostock Merger - Updates
  - b) HS2, Man Airport, Liverpool Airport and Hynet Updates
- 6. Planning and Highway Matters**
  - a) To consider the latest planning applications received for consultation
  - b) To note CWAC decisions on recent planning applications
  - c) To note CWAC planning Acknowledgements
  - d) Paving – Ongoing
  - e) Village Traffic Improvements - Update
- 7. Parish Council managed Assets and Maintenance**
  - a) To receive an update on Parish Council managed assets
    - Laburnum Road
    - Butchers Stile – update – CCTV quotes for approval
    - DCC & DJFC - update
- 8. To appoint Members to Committees and Working Groups as per list given to councillors**
  - a) Councillors to check that they are happy to continue with the Committees/Working Groups they are currently involved in.
- 9. Projects**
  - a) Laburnum
  - b) Butchers Stile
  - c) DCC Lease
  - d) Village Garden
  - e) Pancreatic Cancer Action – Davenham Charity Country Show
- 10. To receive reports from Councillors on any external meetings of relevance to the council**
  - a) Brief update on any meetings attended.
- 11. Urgent Matters**
  - a) To consider any other urgent matters to be brought to the attention of the Council (Items should be notified in writing to the Chairman or Parish Clerk prior to the commencement of the Meeting).
- 12. Date of Next Meeting**
  - a) To confirm the date of the next meeting – Monday 12<sup>th</sup> June 2023
- 13. Closure of Public Meeting**

**PART B: Confidential Matters**