

# DAVENHAM & BOSTOCK PARISH COUNCIL

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Dear Parish Councillor/Resident,

**The meeting will proceed from 7.15pm where members of the public can attend the meeting and raise any matter of concern however the public are not permitted to participate in the meeting itself.** Business decisions cannot be made on items which are not included on the Agenda.

Elaine Hamlett, Clerk to Davenham Parish Council

## AGENDA

**Davenham & Bostock Parish Council Finance Meeting 9<sup>th</sup> March 2026 held at **The Royal British Legion Social Club** at 7.15pm**

1. **Approval of temporary Chair – Due to the absence of both the Vice-Chair and the Chair for this meeting a temporary Chair will be approved before the start of the meeting.**
2. **7.15pm Public Session**
3. **Apologies for Absence and Declarations of Interest**
  - a) To receive Apologies for Absence (recording reasons for absence) and Declarations of Interest under the following categories: Pecuniary interest, Outside bodies interest and family, friend or close associate interest.
4. **PCSO Report**
  - a) To note PCSO report and update
5. **Approval of Minutes and update on Actions**
  - a) To approve the Minutes of the previous Davenham & Bostock Parish Council Meeting held on Monday 9<sup>th</sup> February 2026
  - b) Action List update
6. **Finance and Administration.**
  - a) To approve the Financial Report as circulated and to consider/approve Monies Paid/for Payment
  - b) Approval of 26/27 Operational Budget.

### Clerks List of Administration issues: UPDATES

## 7. Parish Council ROLES & RESPONSIBILITIES

**LEAD ROLES: Updates on Priorities & Objectives – 5 minutes per section BUDGETS TO BE PRESENTED FOR CONSIDERATION**

- a) **PLANNING: Cllr Spare** - To consider the latest planning applications received, to note CWAC decisions on recent planning applications and update on new developments
  - b) **GREEN SPACES & MONUMENTS – Cllr Lee**
  - c) **TRAFFIC & PARKING – Cllr Garner**
  - d) **NEIGHBOURHOOD PLAN – Cllr Ryder**
  - e) **EVENT MANAGEMENT & FUNDRAISING - Cllr Annet**
  - f) **COMMUNICATIONS & ENGAGEMENT – Cllr Jones**
  - g) **LIASION OFFICER – Cllr Entwistle – Update on Container for DJFC**
8. **To receive reports from Councillors on any external meetings of relevance to the council**
    - a) To receive a brief update on any meetings attended. Any decisions to be made as a result of an external meetings should be itemised separately on the agenda or will have to be postponed until the following meeting
  9. **Urgent Matters**
    - a) Please note that this is for information only and no decisions can be made.
  10. **Date of Next Meetings**
    - a) To note the date of the next meeting **13<sup>th</sup> April 2026 at 7.15pm** at **The Hayhurst**
  11. **Closure of Public Meeting**

**PART B: Confidential Matters**