

Davenham & Bostock Parish Council

Minutes of Davenham & Bostock Parish Council Meeting held 7th July 2025
Public Open Forum & Council Meeting 7.15pm
The Davenham Royal British Legion Social Club

Present:	Cllr Ryder (Chair), Cllr Lee, Cllr Spare, Cllr Hudson Cllr Powell (Vice-Chair), Cllr Watson Cllr Ravenscroft, Ward Councillor Dan Marr, PCSO Lee Robertson Elaine Hamlett (clerk)																																																																																
1.Public Session	No members of the public attended																																																																																
2. Apologies for Absence and Declaration of Interests	Cllr Baynes, Cllr Jones <i>No Declarations</i>																																																																																
3. PCSO Report	<p>Report received and discussed. Agreed to be published PCSO reported that Butchers Stile had now been declared a priority for ASB due to several reports in the last month. The incidents had been captured on the CCTV and the High School had been contacted to identify the culprits. It was discussed that the signage could be improved regarding removal of the times the field could be used as this was increasing the reports from the neighbours when the timeline was met. Daylight hours would be more appropriate and make it easier to police if youths were still on the park after dark. Further CCTV installation would not be necessary as the existing was picking up images successfully. No installation of any further seating area on that part of the field was agreed as this would only increase the number of youths in that area and better placed at the far end of the field. <i>Clerk to email the snakes and ladders incident to PCSO, change signage and request more CCTV signage from Mathew Ford.</i></p>																																																																																
4. Approval of Minutes	<p>It was RESOLVED to approve the Annual Parish & Annual Council Meeting Minutes from on 12th May 2025 Proposed by Cllr, Spare seconded by Cllr Powell. It was RESOLVED to approve the Parish Council Meeting Minutes from on 9th June 2025 Proposed by Cllr, Ryder seconded by Cllr Lee.</p>																																																																																
4.b. Recap and Update of actions from previous minutes	Action list: None																																																																																
5. Finance and Administration	<p>INCOME July 2025</p> <table border="1" style="width: 100%; border-collapse: collapse; background-color: #ffff00;"> <thead> <tr> <th style="width: 15%;">DATE</th> <th style="width: 20%;">FROM</th> <th style="width: 50%;">DETAILS</th> <th style="width: 15%;">AMOUNT</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>EXPENDITURE July 2025</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">DATE</th> <th style="width: 15%;">PAYEE</th> <th style="width: 30%;">DETAILS</th> <th style="width: 10%;">Budget Transaction Ref</th> <th style="width: 10%;">NET £</th> <th style="width: 10%;">VAT £</th> <th style="width: 15%;">GROSS £</th> </tr> </thead> <tbody> <tr> <td>11/06/25</td> <td>Quay Payroll</td> <td>Fees</td> <td>Payroll</td> <td> </td> <td> </td> <td>12.75</td> </tr> <tr> <td> </td> <td>Gary Jone</td> <td>VG Fees</td> <td>Village Gardener</td> <td> </td> <td> </td> <td>210.00</td> </tr> <tr> <td>17/06/25</td> <td>ICO</td> <td>Annual Fee</td> <td>Subscriptions</td> <td> </td> <td> </td> <td>47.00</td> </tr> <tr> <td>21/6/25</td> <td>HSBC</td> <td>Charges</td> <td>Bank Charges</td> <td> </td> <td> </td> <td>8.00</td> </tr> <tr> <td> </td> <td>P Spare</td> <td>Book Shelving refund</td> <td>Projects</td> <td> </td> <td> </td> <td>49.00</td> </tr> <tr> <td>25/6/25</td> <td>Ionos</td> <td>Website</td> <td>Website</td> <td> </td> <td> </td> <td>11.40</td> </tr> <tr> <td> </td> <td>Workwear Express</td> <td>Hi Viz</td> <td>Projects</td> <td>100.0</td> <td>20.00</td> <td>120.00</td> </tr> <tr> <td>2/07/25</td> <td>Lawtons</td> <td>Removal of Snakes/Ladders</td> <td>Green Spaces</td> <td>620.0</td> <td>124.0</td> <td>744.00</td> </tr> </tbody> </table>						DATE	FROM	DETAILS	AMOUNT									DATE	PAYEE	DETAILS	Budget Transaction Ref	NET £	VAT £	GROSS £	11/06/25	Quay Payroll	Fees	Payroll			12.75		Gary Jone	VG Fees	Village Gardener			210.00	17/06/25	ICO	Annual Fee	Subscriptions			47.00	21/6/25	HSBC	Charges	Bank Charges			8.00		P Spare	Book Shelving refund	Projects			49.00	25/6/25	Ionos	Website	Website			11.40		Workwear Express	Hi Viz	Projects	100.0	20.00	120.00	2/07/25	Lawtons	Removal of Snakes/Ladders	Green Spaces	620.0	124.0	744.00
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	E Hamlett	Clerks Salary	Clerks Salary		1227.18
	HMRC	PAYE	PAYE		353.62
				TOTAL	£2782.95

Bank Balances

Bank Balance @ 2/7/25 **£56,074.87**

5.a	<p>Finance Report Sent to all Councillor prior to meeting: Expenditure approved. <i>Motion</i> Proposed by Cllr Powell, seconded by Cllr Watson.</p> <p>All August standard/set payment agreed to be paid during the Summer closure</p>
5.b Internal Audit 24/25	<p>Audit Report sent to all prior to meeting. One item noted that Asset Register needed to be updated with the cost of the Speed Signs in Bostock. Agreed and will appear later in the meeting. All relevant statement papers displayed on Noticed Boards and on the Website. Had receipt of receiving the documents from the External Auditor and await their response.</p>
5.b Budgets 25/26	<p>Budget sheets were sent to Councillor's prior to this meeting for consideration.</p>
5.c Projects 25/26	<p>The BMX Track update was discussed and agreed subject to plans being sent by Lawtons for update. Proposed Cllr Ryder seconded Cllr Powell. All agreed <i>Clerk to contact Lawtons for design plans to be sent</i></p>
Administration issues	
5.d. Cllr Committee Allocations	<p>Planning Focus Group agreed to support the work involved in any new developments arising in the village. Cllrs. Spare (Lead) Cllr Powell, Ryder and Watson to form <i>the new group and will meet on Monday 14th July at 3pm</i></p>
5.e Update & Approval of Documents	<p>Asset Register: Proposed Cllr Ryder seconded Cllr Lee all agreed. Addition of Bostock Speed Signs and new benches for Butchers Stile and Bostock Green. Reserve Policy Proposed Cllr Powell seconded Cllr Spare all agreed. Standing Order: Proposed Cllr Powell seconded Cllr Spare all agreed. Risk Assessment: All important documents read and approved: Proposed Cllr Powell seconded Cllr Spare all agreed.</p>
5.f Moulton PC Meeting	<p>Tuesday 15th and 22nd July offered as potential meeting dates <i>Clerk to check with MPC</i></p>
5.g Project request	<p>A request for support with a music festival in July 26 was raised. The Council thought it a great idea but that it was not one they could run. The PC would be more than happy to support the event in anyway they could and Cllrs could be on hand to physically help and potential financial support in the form of a grant could be requested.</p>
6. Planning	

6a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
1	25/01218/OUT	Outline planning application for the erection of up to 70 dwellings with public open space, landscaping, sustainable urban drainage system (SuDs) and the principal means of vehicular access from London	Land Off London Road Davenham Northwich CW9 8LQ	4 th July 2025

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		Road. All matters reserved except for means of access		
2	24/02581/FUL	Erection of a 72 bed care home (C2 Use Class) with new access onto London Road, landscaping, substation and associated infrastructure.	Land At London Road Davenham Northwich	27 th June 2025
3	25/01269/FUL	demolition of existing conservatory and erection of single storey rear extension	2 Eaton Lane Davenham Northwich Cheshire CW9 8JL	11 th June 2025
4	25/01625/TPO	1x dead oak tree (T1) - fell to low stump	2 Bell Crescent Davenham Northwich CW9 8GD	24 th June 2025
5	25/00911/FUL	Demolition of existing conservatory, erection of single storey rear extension	16 Mount Pleasant Road Davenham Northwich CW9 8JG	9 th May 2025
6	25/01411/CAT	Works (including felling) to various trees	Sayers House 497 London Road Davenham Northwich CW9 8NA	29 th May 2025

6b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1	25/00385/FUL	Single storey rear extension	8 Pear Tree Farm Cottages Davenham Road Rudheath Northwich CW9 7RY	18 th March 25
2	24/03564/FUL	Erection of single detached dwelling.	Land At 42 Firth Fields Davenham Northwich CW9 8JB	8 th April 2025
3	25/00964/CAT	Beech tree - Crown reduction of 8m to reduce stresses within the tree structure whilst maintaining the essential framework and shape.	36A Church Street Davenham Northwich CW9 8NF	
4	25/00642/FUL	Installation of new windows and doors	27 Hartford Road Davenham Northwich CW9 8JA	
5	25/00965/CAT	Two lime trees next to each other in rear garden, close to a public footpath - Crown reduction of 6m is being proposed to reduce stresses within the trees structure whilst maintaining their essential framework and shape	36A Church Street Davenham Northwich CW9 8NF	30 th April 2025

6c	New group formed to focus on all new development occurring in the village
6d. Paving	Nothing received
6e Village Traffic Focus	Ongoing
6f Hynet/Airports/HS2	Ongoing
	HyNet & HS2 both quiet at the moment. ManAir: They have offered a Sund Monitor System for Davenham and a request has been made to place it on land at the end of Eaton Lane. Other suggestions were DCC and the Churchyard.
	Laburnum: No new updates

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<p>7. To receive updates on PC Managed Assets and related Projects</p>	<p>Butchers Stile: A Dog bag dispenser has been donated by Stephanie Cheadle and will be installed on Butchers once purchased <i>Clerk to speak with Stephanie and confirm arrangements and to order the bin</i></p> <p>DCC – No updates</p> <p>Village Garden: . Cllr Lee explained that the green spaces group had cleaned the stones again at the Fountain and made ready the Village Garden for 10th July and as the mosaics were not yet ready pictures would be taken to show the RHS reps.</p> <p>None</p>
<p>8. To receive reports from Councillors on any external meetings of relevance to the Council</p>	
<p>9. Urgent Matters</p>	<p>Invite the Councillor Applicant to the next meeting on 8th September 2025 to meet everyone and for co-option to take place if all agreed following interview <i>Clerk to contact Applicant</i></p>
<p>10. Date of next meeting</p>	
	<p>To note date of next meeting: Davenham & Bostock PC Meeting will be held on 8th September 2025 at 7.15 pm at The Hayhurst</p>
<p>11. Closure of Public Meeting</p>	<p>8.45pm</p>

Part B Confidential Matters