

DAVENHAM & BOSTOCK PARISH COUNCIL

Clerk: Elaine Hamlett, 28 Mount Pleasant Road, Davenham, Northwich, Cheshire CW9 8JG Tel: 07707627978

Clerk email: clerk@davenhamandbostockpc.org.uk

Dear Parish Councillor/Resident,

The meeting will proceed from 7.15pm where members of the public can attend the meeting and raise any matter of concern however the public are not permitted to participate in the meeting itself. Business decisions cannot be made on items which are not included on the Agenda.

Elaine Hamlett, Clerk to Davenham Parish Council

AGENDA

Davenham & Bostock Parish Council Finance Meeting 13th April 2026 held at The Hayhurst Arms, Bostock at 7.15pm

1. 7.15pm Public Session

2. Apologies for Absence and Declarations of Interest

- a) To receive Apologies for Absence (recording reasons for absence) and Declarations of Interest under the following categories: Pecuniary interest, Outside bodies interest and family, friend or close associate interest.

3. PCSO Report

- a) To note PCSO report and update

4. Approval of Minutes and update on Actions

- a) To approve the Minutes of the previous Davenham & Bostock Parish Council Meeting held on Monday 9th March 2026
- b) Action List update

5. Finance and Administration.

- a) To approve the Financial Report as circulated and to consider/approve Monies Paid/for Payment
- b) Approve Annual Governance Statement and Accounting Statement 25/26
- c) Approve Project Funding

Clerks List of Administration issues:

- d) Approval of IT & Information Security Policy, Data Protection Policy, Privacy Policy
- e) Approval of Environmental Policy

6. Parish Council ROLES & RESPONSIBILITIES

LEAD ROLES: Updates on Priorities, Objectives & progress during the last month – Leads to provide small statement prior to meeting to all Councillors and a 5 minutes update per section if required

- a) **PLANNING: Cllr Spare** - To consider the latest planning applications received, to note CWAC decisions on recent planning applications and update on new developments
- b) **GREEN SPACES & MONUMENTS – Cllr Lee**
- c) **TRAFFIC & PARKING – Cllr Garner**
- d) **NEIGHBOURHOOD PLAN – Cllr Ryder**
- e) **EVENT MANAGEMENT & FUNDRAISING - Cllr Annet**
- f) **PROJECTS – Cllr Baynes – update of funding applications**

DAVENHAM & BOSTOCK PARISH COUNCIL

Clerk: Elaine Hamlett, 28 Mount Pleasant Road, Davenham, Northwich, Cheshire CW9 8JG Tel: 07707627978

Clerk email: clerk@davenhamandbostockpc.org.uk

g) COMMUNICATIONS & ENGAGEMENT – Cllr Jones

h) LIASION OFFICER – Cllr Entwistle – Update on Container for DJFC

7. To receive reports from Councillors on any external meetings of relevance to the council

- a) To receive a brief update on any meetings attended. Any decisions to be made as a result of an external meetings should be itemised separately on the agenda or will have to be postponed until the following meeting

8. Urgent Matters

- a) Please note that this is for information only and no decisions can be made.

9. Date of Next Meetings

- a) To note the date of the next **AGM & APM meetings 11th May 2026 at 7.15pm** at **The RBLSC, Firthfields, Davenham**

9. Closure of Public Meeting

PART B: Confidential Matters