

DAVENHAM & BOSTOCK PARISH COUNCIL

Dear Councillor,

You are requested to attend the **ANNUAL COUNCIL MEETING** of Davenham & Bostock Parish Council which will be held on **Monday 11th May 2026**. This meeting will be held at Davenham Royal British Legion Social Club. This will commence once the Annual Parish Meeting has finished.

Except for matters declared as urgent, business decisions cannot be made on items which are not included on the Agenda.

Elaine Hamlett
Clerk to Davenham & Bostock Parish Council

AGENDA

- 1. Apologies for Absence and Declarations of Interest**
 - a) To receive Apologies for Absence (recording reasons for absence) and Declarations of Interest
 - 2. To appoint the Chair for 2026/27 and to receive the Chair's Declaration of Acceptance of Office.**
 - 3. To appoint the Vice-Chair for 2026/27 and to receive the Vice-Chair's Declaration of Acceptance of Office.**
 - 4. Approval of Minutes from ACM & APM 12th May 2025**
 - a) To review and approve the Minutes of the previous Annual Parish Council Meetings (sent out as pre-read to Councillors in advance).
 - b) To review and approve Minutes of 13th April 2026
 - c) Recap and update on actions from previous Minutes.
 - 5. Finance**
 - a) To approve the Financial Report and Payments
 - b) Audit revision – For Comment and Approval of Annual Governance Statements for Davenham and Bostock Parish Council
 - c) Budget Update
 - 6. Parish Council ROLES & RESPONSIBILITIES**

LEAD ROLES: Updates on Priorities & Objectives – 5 minutes per section BUDGETS TO BE PRESENTED FOR CONSIDERATION

 - a) **PLANNING: Cllr Spare** - To consider the latest planning applications received, to note CWAC decisions on recent planning applications and update on new developments
 - b) **GREEN SPACES & MONUMENTS – Cllr Garner**
 - c) **TRAFFIC & PARKING – Cllr Garner**
 - d) **NEIGHBOURHOOD PLAN – Cllr Ryder**
 - e) **EVENT MANAGEMENT & FUNDRAISING - Cllr Annet**
 - f) **COMMUNICATIONS & ENGAGEMENT – Cllr Jones**
 - g) **LIASION OFFICER – Cllr Entwistle**
 - 7. To receive reports from Councillors on any external meetings of relevance to the council**
 - a) Brief update on any meetings attended.
 - 8. Urgent Matters**
 - a) To consider any other urgent matters to be brought to the attention of the Council (Items should be notified in writing to the Chairman or Parish Clerk prior to the commencement of the Meeting).
 - 9. Date of Next Meeting**
 - a) To confirm the date of the next meeting – Monday 8th June 2026
 - 10. Closure of Public Meeting**
- PART B: Confidential Matters**