



Davenham & Bostock Parish Council

Clerk: Elaine Hamlett, 28 Mount Pleasant Road, Davenham, Northwich, Cheshire CW9 8JG Tel: 07707627978
Clerk email: clerk@davenhamandbostockpc.org.uk

Minutes of Davenham & Bostock ANNUAL COUNCIL MEETING held 11TH May 2026 Public Open Forum & Council Meeting 7.15pm *The Davenham Royal British Legion Social Club*

Present:	Cllr Powell (Vice-Chair) Chaired the meeting, Cllr Spare, Cllr Jones, Cllr Watson, Cllr Baynes, Cllr Garner, Cllr Entwistle, Cllr Annet Ward Councillor Gaynor Sinar Freeman Ravenscroft Elaine Hamlett (clerk)																
1. Apologies for Absence and Declaration of Interests	Cllr Ryder, Illness No Declarations of Interest																
2. To Appoint the Chair for 26/27	Cllr Powell was proposed by Cllr Jones seconded by Cllr Watson, all agreed Cllr Powell accepted the post of Chair. Acceptance signed Cllr Powell expressed his and fellow Councillors thanks to Cllr Ryder for all the hard work he had put into his role as Chairman. His Leadership had transformed the Village over his years in Office. Upgrading of the parks with new equipment, all weather footpaths around both fields, a car park, transformation of the Village Garden and much, much more. All Councillors agreed on Cllr Ryders success as Chairman.																
3. To Appoint Vice-Chair for 26/27	Cllr Baynes was proposed as Vice-Chair by Cllr Spare seconded by Cllr Entwistle, all agreed Cllr Baynes accepted the post. Acceptance signed																
4. Approval of Minutes	a) It was RESOLVED to re approve the ACM Minutes 12th May 2025 proposed by Cllr Watson seconded by Cllr Spare, all agreed It was RESOLVED to approve the APM Minutes of 12th May 2025 proposed by Cllr Wattson seconded by Cllr Spare, all agreed b) It was RESOLVED to approve the Parish Council Meeting Minutes from on 13th April 2026 Proposed by Cllr, Spare seconded by Cllr Watson. All agreed. c) Recap and Actions- All achieved Cllr Sinar agreed to accept members budget request for funding for the road closure for the Remembrance Parade (£800) along with Cllr Marrs agreement at last months meeting. This will fund 2026 and provision to be made in 2027 budget planning.																
5. Finance and Administration	<table><tr><th colspan="2">INCOME</th><th colspan="2">May 2026</th></tr><tr><td>13/04/2026</td><td>CWAC</td><td>PRECEPT 26-27</td><td>37250</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td>TOTAL</td><td>37250</td></tr></table>	INCOME		May 2026		13/04/2026	CWAC	PRECEPT 26-27	37250							TOTAL	37250
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EXPENDITURE	PAYEE	DETAILS	BUDGET	NET	VAT	GROSS
16/04/2026	Simon Roberts	Newsletter	Newsletter			330.50
	Dove Tree Surgery	Laburnum Tree removal	Reserve Project Fund			720.00
	Water Plus	Water Village Garden	General Sundry	7.33	1.46	8.79
	ChALC	Subscription	Subscriptions			1014.80
	Quay Payroll	Payroll services	Payroll			12.75
17/04/2026	DeFib Store	New DeFib pads	General Sundry	139	27.8	166.80
22/04/2026	P Lee	Plant refund	Green Spaces	58.46	11.69	70.15
	Ionos	Website	Website	18.09	4.52	22.61
30/04/2026	K Garner	Planter refund	Green Spaces	54.39	7.9	62.38
	JDH Business	Internal Audit	Audit	488	97.6	585.60
	ROSPA	Inspection	General Sundry	174	34.8	208.80
01/05/2026	JRB	Dog Bags	General Sundry	58.25	11.65	69.90
	Terry Driffield	Bench Painting	Green Spaces			128.00
	HMRC	PAYE	PAYE			358.62
	E Hamlett	Salary	Clerks Salary			1222.18
06/06/2026	Gary Jones	Village Gardener Apr 26	Village Gardener			225.00
TOTAL				997.52	197.42	5206.88
Bank Balance 6/5/26 £58,432.63						
5.a FINANCE	Finance Report It was discussed thoroughly and Expenditure approved. <i>Motion</i> Proposed by Cllr Powell, seconded by Cllr Baynes, all agreed.					
5.b Audit 24/26	Internal Audit Report: Report from Internal Auditor discussed. Figure in receipts entry - error corrected. The Accessibility Statement had been updated and re instated on website as per report. Approved by Cllr Powell, seconded by Cllr Spare all agreed. Paperwork now to be sent to External Auditor.					
5.c BUDGETS 25/26	ACTION: Clerk to send paperwork to External Auditor Budget Update & Approval: The budget was discussed and it was agreed that 2.5k would be moved from Operational Reserve fund into a new Annual Emergency Repair Budget. This reduced the OR to £7900 but would remain at 25% next year ACTION: Clerk to amend budget sheets. Cllr Annet would look at our Asset Register and assess what figure would be needed to replace items in the future and see what needed updating. Cllr Annet to assess the Asset Register for next budget meeting. The New Laptop agreed at the last meeting had been discussed and a final option agreed on the make and model and would now be purchased.					



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6. LEAD ROLES a. Planning	ACTION: Clerk to order new Laptop asap All Councillors to send report to PC's one week prior to meeting to enable reading and further discussion during the meeting Cllr Spare reported on all applications in pre read schedule and commented on the outcomes or objections. The new development on Jack Lane was still progressing and the Wain Homes development on London Road was still under review.
b. Green Spaces c. Traffic & Parking d. Neighbourhood Plan e. Event Management & Fundraising f. Projects g. Communications h. Liaison 7. To receive reports from Councillors on any external meetings of relevance to the Council	Cllr Garner sent her report prior to the meeting. Discussion on the possible purchase of a petrol Jetwash was mentioned to enable cheaper use of funds in the future. Cllr Garner spoke with the new PCSO about training and re-training of all those involved in the speed gun group. Agreed a date and time would be agreed with everyone and passed to PCSO to confirm availability. The traffic meeting with Byley PC would be attended by Cllr Spare once a date had been set. ACTION: Cllr Garner to email PCSO with suggested dates for speed gun training. No Update Cllr Annet explained that he was working with the Clerk to understand the processes for staging the Remembrance and Christmas events. A meeting would be set with RBLSC, RBL and Rev Rob to discuss the Remembrance event being held in November. Cllr Baynes explained there were no new updates on projects and spending. Cllr Jones reported that the upgrades required for Accessibility were hampered with the original set up of our website. She would endeavour to update articles from 2025 onwards only and would continue to look for a possible change to website or Upgrade to enable future ease of use. Cllr Jones has prepared a new signature for use with all Cllr emails and would send out for Cllrs to adopt. ACTION: Cllr Jones to send out new signature to all Councillors Cllr Entwistle had met with DJFC representatives and they were pressing ahead with the plans to install a new container under the CCTV next to DCC entrance. DCC have offered to help with water and electricity installation. Discussion had taken place with Cllr Harding from Moulton PC regarding the inter village games. These would be held in Moulton this year and potentially Davenham next year None



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8. Urgent Matters/AOB	To be carried over to next meeting: 1. New Parish Councillor vacancy 2. Flower baskets for village shops 3. Legends Bench – produce our own QR codes that can be placed on existing benches -MIND-SAMARITANS-SHOUT etc
9. Date of next meeting	
	To note date of next meeting: Davenham & Bostock Parish Council Meeting will be held on Monday 8 th June 2026 at 7.15pm at The Hayhurst, Bostock Road, Bostock.
10. Closure of Public Meeting 8.55pm	

Part B Confidential Matters