

Davenham & Bostock Parish Council

Minutes of Davenham & Bostock Parish Council Meeting held 13th April 2026
Public Open Forum & Council Meeting 7.15 pm
The Royal British Legion, Davenham

Present:	Cllr Ryder (Chair), Cllr Jones, Cllr Watson, Cllr Garner, Cllr Spare, Cllr Lee, Cllr Annet Freeman Ravenscroft. Cllr Dan Marr Ward Councillor Elaine Hamlett (clerk)																																																												
1. Public Session	Several residents from MereBank came to talk to Councillors about the new Wain Homes development behind their properties and the amendment to the planning application. 25/0218/OUT The developers were now asking for a roadway/emergency access, 3mtr wide which would run alongside their properties. Cllr Marr was able to discuss some of the aspects of this application but residents were advised to lodge their complaints and objections directly on the CWAC Planning Portal. Individuals should register the effect this access road would have on their properties and lives. The Parish Council would also respond to this application amendments and had already sent its comments to the original application.																																																												
2. Apologies for Absence and Declaration of Interests	Cllr Entwistle, Cllr Baynes, Cllr Powell (Vice-Chair) No Declarations of Interest																																																												
3. PCSO Report	There would no longer be reports as the PCSO had moved to cover a new area <i>ACTION: Clerk would delete this item from future Agenda's but continue to contact the new PCSO. Details also to be sent to Cllr Garner to contact the new PCSO re traffic issues.</i>																																																												
4. Approval of Minutes	It was RESOLVED to approve the Parish Council Meeting Minutes from 9 th March 2026 Proposed by Cllr, Watson seconded by Cllr Spare, all agreed.																																																												
4.b. Recap and Update of actions from previous minutes	Action list: Actions stated as not completed: AP6: Clerk spoke with Ward Councillor regarding costs of road closure for the Remembrance Parade. Only Fee costs could be waived by CWAC and TM costs would still be paid by DBPC if Parade is hosted. <i>ACTION: Clerk to arrange a meeting to discuss the finance of this event. Clerk to speak with MPC about their event funding.</i> All other Actions completed																																																												
5. Finance and Administration	INCOME MARCH 2026 <table><tr><th>DATE</th><th>FROM</th><th>DETAILS</th><th>AMOUNT</th></tr><tr><td>19/03/2026</td><td>HMRC</td><td>VAT Reclaim</td><td>£893.43</td></tr><tr><td></td><td></td><td>TOTAL</td><td>£893.43</td></tr></table> EXPENDITURE MARCH 2026 <table><tr><th>DATE</th><th>PAYEE</th><th>DETAILS</th><th>Budget Transaction Ref</th><th>NET £</th><th>VAT £</th><th>GROS S £</th></tr><tr><td>6/03/2026</td><td>Chalc</td><td>Training</td><td>Training</td><td></td><td></td><td>75.00</td></tr><tr><td>13/03/2026</td><td>T Driffield</td><td>Planter</td><td>Green Spaces</td><td></td><td></td><td>253.00</td></tr><tr><td>18/03/2026</td><td>C Rushton</td><td>Plants</td><td>Green Spaces</td><td>33.00</td><td>6.60</td><td>39.60</td></tr><tr><td>25/03/2026</td><td>Ionos</td><td>Website</td><td>Website</td><td></td><td></td><td>15.00</td></tr><tr><td>30/03/2026</td><td>Lawtons</td><td>Inv 16148</td><td>Green Spaces</td><td>100.00</td><td>20.00</td><td>120.00</td></tr></table>							DATE	FROM	DETAILS	AMOUNT	19/03/2026	HMRC	VAT Reclaim	£893.43			TOTAL	£893.43	DATE	PAYEE	DETAILS	Budget Transaction Ref	NET £	VAT £	GROS S £	6/03/2026	Chalc	Training	Training			75.00	13/03/2026	T Driffield	Planter	Green Spaces			253.00	18/03/2026	C Rushton	Plants	Green Spaces	33.00	6.60	39.60	25/03/2026	Ionos	Website	Website			15.00	30/03/2026	Lawtons	Inv 16148	Green Spaces	100.00	20.00	120.00
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					Total	£502.60
Bank Balance @ 31/3/26 £28,101.02						
INCOME APRIL 2026						
DATE	FROM	DETAILS	AMOUNT			
		TOTAL	£			
EXPENDITURE APRIL 2026						
DATE	PAYEE	DETAILS	Budget Transaction Ref	NET £	VAT £	GROSS £
02/04/2026	HMRC	PAYE	PAYE			353.62
	E Hamlett	Clerks Salary	Clerks Salary			1227.18
	Ionos	Website	Website	7.00	1.40	8.40
	ChALC	Subscription	Subscription			1014.80
	Cllr Lee	Fuel Oil Compost	Green Spaces			27.31
					Total	£2631.31
5a. Finance	Finance sheets were sent to Councillor's prior to this meeting for consideration. All finance approved. Proposed Cllr. Baynes, Seconded Cllr Entwistle, all agreed					
5b Annual Governance/Accounting Statement	The Clerk sent these papers to all Cllrs for pre-read 1 week beforehand. The statements were read and approved. Proposed by Cllr Jones, seconded by Cllr Watson, all agreed. These would now be sent to the Internal Auditor for process.					
5.c.Approve Project funding	Following on from an informal meeting on Tuesday 7 th April to discuss funding projects for 26/27 Cllrs were asked to review and approve the spend for this tranche of funds. Proposed by Cllr Lee, seconded by Cllr Garner, all agreed					
5.d. Approval of IT & Governance Policies, Official Documents	All documents sent for pre read prior to meeting: Discussed at length and Approved <i>Action: Cllr Jones to update Approved documents onto website</i> IT & Information Security, Data Protection, Privacy Policy. Publication Scheme & Guide, Record Retention Policy. Standing Orders, Risk Assessment, Financial Regulations - No new updates. Asset Register 26/27 updated with new play equipment and bench. All documents approved and Councillors signed their respective acknowledgement of IT Responsibility. Approvals Proposed by Cllr Ryder, seconded by Cllr Garner, all agreed					
5.e. Environmental Policy	Cllr Garner sent to all Councillor's prior to meeting. Discussed and Approved. Proposed Cllr Garner, seconded Cllr Lee all agreed.					
6. Parish Council Roles & Responsibilities	<i>Action: Lead Councillors to send out short paragraph of the work/meetings they have done/had since last meeting to all Councillors prior to next meeting.</i>					
6a PLANNING	<i>Action: Clerk to ask Cllr Powell to send out updated Roles & Responsibilities Information</i> Lead: Cllr Spare Co Lead: Cllr Powell, Freeman Ravenscroft (Advisory on Trees) Cllr Spare reported on Recent Planning Applications and CWAC updates (see below)..					

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6a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
1	26/00670/FU	Single storey front extension and new entrance porch to form a link with the existing detached double garage, together with an additional kitchen rooflight to south west roof elevation and a new side window to existing north east elevation.	29 Mere Bank Davenham Northwich CW9 8NB	11 th April 2026
2	26/00955/CAT	T1 and T2 - betula jacquemonti - fell to low stump Reference	1 Saint Wilfreds Court Church Street Davenham Northwich CW9 8NP	23 rd April 26
3	26/01029/TPO	Oak tree (T1) 2 metre crown reduction and crown lifting to 5 metres.	7 Grovemount Davenham Northwich CW9 8LY	28 th April 26
4	25/01218/OUT	Outline planning application for the erection of up to 70 dwellings with public open space, landscaping, sustainable urban drainage system (SuDs) and the principal means of vehicular access from London Road. All matters reserved except for means of access	Land Off London Road Davenham Northwich CW9 8LQ	30 th April 26

6b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1	25/03878/FUL	Erection of Dwelling to include boundary walls, and carport, alteration to reduce existing extension at Garden Cottage	Garden Cottage 36 Church Street Davenham Northwich CW9 8NF	25 th Jan 2026
2	25/03768/CAT	Works to various trees including felling - as detailed in tree spec	40B Church Street Davenham Northwich CW9 8NF	2 nd Jan 2026
3	25/02803/LDC	Change of use of land from agricultural to residential garden land	37 Fairholme Road Davenham Northwich CW9 8LD	4 th Feb 2026
4	25/03997/FUL	Demolition of existing conservatory and construction of single storey rear extension	589A London Road Davenham Northwich CW9 8LN	4 th Feb 2026
5	25/03994/FUL	Single storey rear extension.	147 Hartford Road Davenham Northwich CW9 8JF	18 th Feb 2026

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6 b Green Spaces/Monuments	<i>ACTION: Cllr Garner to send out monthly update to all Councillors prior to next meeting.</i>
6 c Traffic & Parking	
6 d Neighbourhood Plan	<i>ACTION: Cllr Garner to send out monthly update to all Councillors prior to next meeting</i>
6 e Event Management	<i>ACTION: Cllr Powell & Cllr Ryder to send out monthly update to all Councillors prior to next meeting</i>
6 f Projects	
6 g Communication & Engagement	<i>ACTION: Cllr Annet to send out monthly update to all Councillors prior to next meeting</i>
6 h Liaison	<i>ACTION: Cllr Baynes to send out monthly update to all Councillors prior to next meeting</i>
7. To receive reports from Councillors on any external meetings of relevance to the Council	<i>ACTION: Cllr Jones to send out monthly update to all Councillors prior to next meeting</i> <i>ACTION: Cllr Entwistle to send out monthly update to all Councillors prior to next meeting</i>
	None
8. Urgent Matters	Cllr Paul Lee addressed the meeting to offer his resignation. Cllr Lee expressed his thanks for the enjoyable years he had spent on the Council building up the Green Spaces Group and completing the work on the Village Garden. He now wanted to concentrate on his own free time but would still keep involved as a Green Spaces Volunteer. Cllr Ryder thanked Cllr Lee for all his dedication and hard work during his years with the Council and the difference he had made to our Village Garden.
9. Date of next meeting	
	To note date of next meeting: Davenham & Bostock PC Meeting will be held on 11 th May 2026 at 7.00 pm at DRBLSC
10. Closure of Public Meeting	8.59 pm