Davenham & Bostock Parish Council

Clerk: Elaine Hamlett, 28 Mount Pleasant Road, Davenham, Northwich, Cheshire CW9 8JG Tel: 07707627978
Clerk email: clerk@davenhamandbostockpc.org.uk

Dear Parish Councillor/Resident,

The meeting will proceed from 7.15pm where members of the public can attend the meeting and raise any matter of concern however the public are not permitted to participate in the meeting itself.
Business decisions cannot be made on items which are not included on the agenda.

AGENDA

Davenham & Bostock Parish Council Finance Meeting: 9th November 2026 held at The Royal British Legion, Davenham at 7.15pm

1. **7.15pm Public Session**

2. **Apologies for Absence and Declarations of Interest**
   a) To receive Apologies for Absence (recording reasons for absence) and Declarations of Interest under the following categories: Pecuniary interest, Outside bodies interest and family, friend or close associate interest.

3. **PCSO Report**
   a) To note PCSO report and update

4. **Approval of Minutes and update on Actions**
   a) To approve the Minutes of the previous Davenham & Bostock Parish Council Meeting held on Monday 12th October 2026

5. **Finance and Administration.**
   a) To approve the Financial Report as circulated and to consider/approve Monies for Payment Nov 26
   b) To review current year to date and expected year end out-turn.
   c) Budgets 26/27 – Updates if required
   d) Projects 26/27 – Update if required
   e) To discuss and agree an amount required for Precept for 2026/27 (this will be finalised and applied for in January 2027).
   f) Grant Awards 26/27

   Clerks List of Administration issues:
   a) Update and approval of all Official Documents – Risk Assessment, Asset Register, Standing Orders, Financial Regulations
   b) Legends Bench – Update
   c) Signage for Butchers & Laburnum - update

6. **Parish Council ROLES & RESPONSIBILITIES**

   LEAD ROLES: Updates on Priorities, Objectives & progress during the last month – Leads to provide small statement prior to meeting to all Councillors and a 5 minutes update per section if required

   a) **PLANNING: Cllr Spare** - To consider the latest planning applications received, to note CWAC decisions on recent planning applications and update on new developments
   b) GREEN SPACES & MONUMENTS
   c) TRAFFIC & PARKING – Cllr Garner
   d) NEIGHBOURHOOD PLAN – Cllr Powell
   e) EVENT MANAGEMENT & FUNDRAISING - Cllr Annet
   f) PROJECTS – Cllr Baynes
   g) COMMUNICATIONS & ENGAGEMENT – Cllr Jones
   h) **LIASION OFFICER – Cllr Entwistle**
   i) **BOSTOCK: - Cllr Ford**

7. **To receive reports from Councillors on any external meetings of relevance to the council**
   a) To receive a brief update on any meetings attended. Any decisions to be made as a result of an external meetings should be itemised separately on the agenda or will have to be postponed until the following meeting

8. **Urgent Matters**
   a) Please note that this is for information only and no decisions can be made.

9. **Date of Next Meetings**
   a) To note the date of the next Parish Council Meeting is **23rd November 2026 at 7.15pm** at **The Hayhurst**

10. **Closure of Public Meeting**

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PART B: Confidential Matters